

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
P.O. BOX 1
VILLAS, New Jersey 08251**

FIRE DISTRICT #1 MEETING: DATE: December 19, 2024
Meetings are the 4th Thursday of the Month. Public Time: @ 8:00 pm

AGENDA

1. CALL TO ORDER: FIRE DISTRICT 1 of Lower Township

2. FLAG SALUTE:

- A:** United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:** Pledge of Allegiance to the Flag.
- C:** Observe moment of silence.

3. SUNSHINE LAW ANNOUNCEMENT:

In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:

A: “The Cape May County Herald”

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

4. ROLL CALL OF FIRE COMMISSIONER:

PRESENT

TREASURER:	BRANNON
SECRETARY:	MORNICK
CHAIRMAN:	HOWARD
VICE CHAIRMAN:	GENTEK
COMMISSIONER:	WAREHAM

A

5. READING OF THE LAST MONTHLY MEETING MINUTES:

A. Approval of the meeting minutes/make available.

Motion to accept made by: Commissioner

Seconded by: Commissioner

6. TREASURER REPORT

- Report follows minutes.

TOTAL BILLS: \$69,804.33

Transferred: \$ 69,803.60 and \$662.13 for P-Card account

A. Approval of Treasurer's Report:

Motion to accept made by: Commissioner

Seconded by: Commissioner

Motion to transfer funds and pay the bills made by:

Commissioner

Seconded motion made by: Commissioner

7. COMMUNICATIONS

INCOMING MAIL/EMAIL: Budget correspondence. Correspondence from Herald about advertising in their newspaper. 2 notices from Fire Bureau relative to site plans for residents. Invoice from Herald relative to Special Meeting on December 19 concerning 2025 Budget. Package policy from Brown and Brown for 9/21/24-9/21/25. Summary report from Lincoln for LOSAP for period 9/1/24-11/29/24. Budget can be adopted this meeting. Modern Group Power Systems contract for next year is received.

OUTGOING MAIL/EMAIL: Budget to Trenton. Fire Protection Agreement for 1/1/2025-12/31/2025.

8. REPORTS OF EXECUTIVE BOARD

Chairman Reports-

Vice Chairman-

Commissioner-

COMMITTEE REPORTS

DUTY CREW –

FIRE BUREAU- New fire official selected and need to hire a fulltime inspector. Reviews of financials, concerning pension payments, retirement money, for employees for upcoming years. Schedule for next year is in, however, must be revised as there is an error. Financials are good. Resolution for approving fire official to receive compensatory time for township events.

FIRE APPARATUS-

ISO-

HYDRANTS-

LOSAP-Requested yearly roster for LOSAP for contributions.

INSURANCE-Received 2024-2025 Package policy.

FIXED ASSETS-

9. FIRE CHIEFS REPORT

- Report follows minutes.

10. OLD BUSINESS- Generator replacement is put on hold.

11. NEW BUSINESS – Stipend meeting tabled till December meeting. New fire contract for 2025-2026 year submitted to fire company signed. Modern Generator agreement for upcoming year in awaiting payment.

RESOLUTIONS-Resolution 2024-16 Adoption of 2025 Budget pending voters' approval. Motion by: 2nd by

13. OPEN COMMENTS FROM THE PUBLIC-

14. ANNOUNCEMENT OF NEXT MEETING

DATE: January 23, 2025

TIME: 8 PM

15. ADJOURNMENT:

Motion made by: Commissioner

Seconded by: Commissioner

NOTE: This meeting will be run under Roberts Rules of Order and a copy is available if needed.