

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
P.O. BOX 1
VILLAS, New Jersey 08251**

**FIRE DISTRICT #1 MEETING: DATE: September 26, 2019
Meetings are the 4th Thursday of the Month. Public Time: @ 8:00 pm**

AGENDA

1. CALL TO ORDER: **FIRE DISTRICT 1 of Lower Township**

2. FLAG SALUTE:

- A:** United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:** Pledge of Allegiance to the Flag.
- C:** Observe moment of silence.

3. SUNSHINE LAW ANNOUNCEMENT:

In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:

A: "The Cape May County Herald"

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

4. ROLL CALL OF FIRE COMMISSIONER:

PRESENT

TREASURER:	BRANNON	X
SECRETARY:	MORNICK	X
COMMISSIONER:	HOWARD	X
VICE CHAIRMAN:	WAREHAM	X
CHAIRMAN:	GENTEK	A

Attendance at the Meeting: FIREFIGHTERS: 3 PUBLIC: 0

LOSAP MEMBERS IN ATTENDANCE: Hilvert, Stone, V, Belles, Howard, W

5. READING OF THE LAST MONTHLY MEETING MINUTES:

A. Approval of the meeting minutes/make available.

Motion to accept made by: Commissioner Mornick
Seconded by: Commissioner Howard

6. TREASURER REPORT

- Report follows minutes.

TOTAL BILLS: \$ 48,165.02

Transferred: \$\$48,164.28 and \$ 1,480.17 for P-Card account

A. Approval of Treasurer's Report:

Motion to accept made by: Commissioner Howard

Seconded by: Commissioner Mornick

Motion to transfer funds and pay the bills made by:

Commissioner Mornick

Seconded motion made by: Commissioner Howard

7. COMMUNICATIONS

INCOMING MAIL/EMAIL: E-Z Pass Statement. Information from Leader Printers on upcoming special election that was held September 14, 2019. Losap monthly reports. E-mail from Chairman Gentek concerning treasurer's computer. Letter from Chevrolet concerning Tahoe and fuel injector problem.

OUTGOING MAIL/EMAIL: Contacted Braslow concerning new truck election and results of election.

8. REPORTS OF EXECUTIVE BOARD

Chairman Reports-

Committee Reports

Fire Bureau- All going well. It has been discussed and the sale of the Durango is being put on hold pending further research for upcoming year that might involve use of it with new employees. Donna is researching Dave Perry's long-term date and will let us know how soon it will end. Inspector Brian is being given a Merit conus due to his outstanding work in the field. Donna wants to propose to have rentals done once a year and with that more employees need to be hired. Also, vouchers from Fire Bureau for \$15,000 for 2019 Term Leave Fund and \$19,000 for Fire Bureau payment.

Fire Apparatus-Notice concerning possible fuel injector issues on Tahoe. Copy of notice given to chief. Final Inspection for Dive truck scheduled for 10/27, 28, and 29.

ISO-Progress

Hydrants-Tagged with #

LOSAP-Received request from firefighter to close account. He is vested and doing it due to IRS matters.

Insurance-Renewal is due and first payment. Discussion to add First Responder to our policy effective policy renewal.

9. FIRE CHIEFS REPORT

- Report follows minutes.

10. OLD BUSINESS-Meeting held on Sept 17 with fire company to go over budget for next year. Also, going over results from Special election on Sept 14 concerning purchasing new vehicle. Both elections went well. Sept 14 we would like to thank Linda Brannon and Crystal Osborn for their attendance. Dale is asking about repairs that are not being reported to Commissioners until already fixed and how they are being handled. Bills and paperwork must be in by Monday before lunch, if not bills or checks will not be processed until next month. It was discussed the issues concerning repairs to vehicles and decided that fire company should maintain all their repairs and not report everything to commissioners. Insurance issues however, must be reported immediately to commissioners. Motion by Howard, 2nd by Mornick for this discussion of repairs.

11. NEW BUSINESS – Treasurers computer. Motion to purchase new computer for Treasurer Motion by Howard, 2nd by Mornick, all ayes. New policy addition concerning First Responders discussed and agreed upon and Brown and Brown to be notified. Motion by Howard, 2nd by Mornick to add to policy. All ayes.

12. RESOLUTIONS-None

13. OPEN COMMENTS FROM THE PUBLIC- None

14. ANNOUNCEMENT OF NEXT MEETING

DATE: October 24, 2019

TIME: 8 PM

15. ADJOURNMENT:

Motion made by: Commissioner Mornick

Seconded by: Commissioner Brannon

NOTE: This meeting will be run under Roberts Rules of Order and a copy is available if needed.