

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
P.O. BOX 1  
VILLAS, New Jersey 08251**

**FIRE DISTRICT #1 MEETING: DATE: April 24, 2025**  
**Meetings are the 4<sup>th</sup> Thursday of the Month. Public Time: @ 8:00 pm**

**AGENDA**

**1. CALL TO ORDER: FIRE DISTRICT 1 of Lower Township**

**2. FLAG SALUTE:**

- A:** United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:** Pledge of Allegiance to the Flag.
- C:** Observe moment of silence.

**3. SUNSHINE LAW ANNOUNCEMENT:**

**In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:**

**A: “The Cape May County Herald”**

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

**4. ROLL CALL OF FIRE COMMISSIONER:**

**PRESENT**

<b>TREASURER:</b>	<b>BRANNON</b>	<b>X</b>
<b>SECRETARY:</b>	<b>MORNICK</b>	<b>X</b>
<b>CHAIRMAN:</b>	<b>HOWARD</b>	<b>X</b>
<b>VICE CHAIRMAN:</b>	<b>HARRON</b>	<b>X</b>
<b>COMMISSIONER:</b>	<b>GENTEK</b>	<b>X</b>

## **5. READING OF THE LAST MONTHLY MEETING MINUTES:**

A. Approval of the meeting minutes/make available.

**Motion to accept made by:** Commissioner

**Seconded by:** Commissioner

## **6. TREASURER REPORT**

- Report follows minutes.

**TOTAL BILLS: \$ 5,269.52**

**Transferred: \$ 5,267.70 and \$2,437.08 for P-Card account**

### **A. Approval of Treasurer's Report:**

**Motion to accept made by:** Commissioner

**Seconded by:** Commissioner

**Motion to transfer funds and pay the bills made by:**  
Commissioner

**Seconded motion made by:** Commissioner

## **7. COMMUNICATIONS**

**INCOMING MAIL/EMAIL** Received registrations for Tahoe, EON and Trailer.  
Resolution for appointment to Commissioner Vacancy.

**OUTGOING MAIL/EMAIL:**

## **8. REPORTS OF EXECUTIVE BOARD**

**Chairman Reports-** Progress

**Vice Chairman-** Progress

**Commissioner-** Progress

## **COMMITTEE REPORTS**

**DUTY CREW** – Progress on duty crew.

**FIRE BUREAU-** Meeting with commissioners for meeting at Township Hall.

**FIRE APPARATUS-**

**ISO-** Progress

**HYDRANTS**- Progress on hydrants for maintenance. List of repairs and equipment for repairs of hydrants.

**LOSAP**-Working on yearly contributions. Contacted Losap concerning yearly contributions. Awaiting a call back.

**INSURANCE**- Commissioner Gentek has boat insurance quote. Requesting information on trailer for boat and also awaiting quotes for Accidental Insurance.

**FIXED ASSETS**- Progress

**9. FIRE CHIEFS REPORT**

- Report follows minutes.

**10. OLD BUSINESS-**

**11. NEW BUSINESS –** Boat Policy discussion according to quote.

**12. RESOLUTIONS**-2025-12 Authorizing Appointment of Individual to Commissioner Vacancy. Motion by: Gentek, 2<sup>nd</sup> by Brannon. 4 ayes. Mornick abstained as she was the individual appointed.

**13. OPEN COMMENTS FROM THE PUBLIC-**

**14. ANNOUNCEMENT OF NEXT MEETING**

**DATE: May 22, 2025.**

**TIME: 8 PM**

**15. ADJOURNMENT:**

**Motion made by:** Commissioner Gentek

**Seconded by:** Commissioner Brannon

**NOTE:** This meeting will be run under Roberts Rules of Order and a copy is available if needed.