

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
P.O. BOX 1  
VILLAS, New Jersey 08251**

**FIRE DISTRICT #1 MEETING: August 25, 2022**

**Meetings are the 4<sup>th</sup> Thursday of the Month. Public Time: @ 8:00 pm**

**AGENDA**

**1. CALL TO ORDER: FIRE DISTRICT 1 of Lower Township**

**2. FLAG SALUTE:**

- A:** United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:** Pledge of Allegiance to the Flag.
- C:** Observe moment of silence.

**3. SUNSHINE LAW ANNOUNCEMENT:**

**In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:**

**A: "The Cape May County Herald"**

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

**4. ROLL CALL OF FIRE COMMISSIONER:**

**PRESENT**

<b>TREASURER:</b>	<b>BRANNON</b>	<b>X</b>
<b>SECRETARY:</b>	<b>MORNICK</b>	<b>A</b>
<b>COMMISSIONER:</b>	<b>GENTEK</b>	<b>X</b>
<b>VICE CHAIRMAN:</b>	<b>WAREHAM</b>	<b>X</b>
<b>CHAIRMAN:</b>	<b>HOWARD</b>	<b>X</b>

**Attendance at the Meeting: FIREFIGHTERS: 6 PUBLIC: 0**

**LOSAP MEMBERS IN ATTENDANCE: 6**

## **5. READING OF THE LAST MONTHLY MEETING MINUTES:**

A. Approval of the meeting minutes/make available.

**Motion to accept made by:** Commissioner Howard

**Seconded by:** Commissioner Wareham

## **6. TREASURER REPORT**

- Report follows minutes.

**TOTAL BILLS: \$ and P-Cards: \$29,743.56**

**Transferred: \$1,602.94**

### **A. Approval of Treasurer's Report:**

**Motion to accept made by:** Commissioner Wareham

**Seconded by:** Commissioner Gentek

**Motion to transfer funds and pay the bills made by:**

Commissioner Wareham

**Seconded motion made by:** Commissioner Gentek

## **7. COMMUNICATIONS**

**INCOMING MAIL/EMAIL:** E-Z Pass Statement.

**OUTGOING MAIL/EMAIL:** None

## **8. REPORTS OF EXECUTIVE BOARD**

**Chairman Reports-**

### **Committee Reports**

**Fire Bureau-** No meetings in summer months. Received financial report from Fire Bureau

**Fire Apparatus-** Annual inspections, testing and service are scheduled in the fall of this year.

**ISO-** Maintenance crews reported on using new tablet and ease of up-dating pre-incident plans.

**Hydrants-** No activity

**LOSAP-**

**Insurance-** Received letter from Brown and Brown Insurance stating they are closing the file on the minor collision Q-60 due to failure of other party's failure to provide response of loss incurred.

**9. FIRE CHIEFS REPORT**

- Report follows minutes.

**10. OLD BUSINESS-** Commissioner Gentek asked BC Belles how purchase of new Command car was progressing. Belles responded that vehicle was ordered and due on Gentilini's lot in the near future.

**11. NEW BUSINESS-** Commissioner Gentek asked of the line officers present if they had a wish/purchase list for the up-coming convention. Nothing was identified. Gentek then recommended that P-card expenditure level be temporarily raised to \$2,500.00 as was done in the past for "just in case" purposes. Asset tagging is moving forward as it will be needed for Audit.

**12. RESOLUTIONS-** None

**13. OPEN COMMENTS FROM THE PUBLIC** -None

**14. ANNOUNCEMENT OF NEXT MEETING**

**DATE: September 22, 2022**

**TIME: 8 PM**

**15. ADJOURNMENT:**

**Motion made by:** Commissioner Gentek

**Seconded by:** Commissioner Wareham

**NOTE:** This meeting will be run under Roberts Rules of Order and a copy is available if needed.