

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
P.O. BOX 1  
VILLAS, New Jersey 08251**

**FIRE DISTRICT #1 MEETING: DATE: November 16, 2023**  
**Meetings are the 4<sup>th</sup> Thursday of the Month. Public Time: @ 8:00 pm**

**AGENDA**

**1. CALL TO ORDER:**      **FIRE DISTRICT 1 of Lower Township**

**2. FLAG SALUTE:**

- A:**      United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:**      Pledge of Allegiance to the Flag.
- C:**      Observe moment of silence.

**3. SUNSHINE LAW ANNOUNCEMENT:**

**In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:**

**A: “The Cape May County Herald”**

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

**4. ROLL CALL OF FIRE COMMISSIONER:**

**PRESENT**

<b>TREASURER:</b>	<b>BRANNON</b>	<b>A</b>
<b>SECRETARY:</b>	<b>MORNICK</b>	<b>X</b>
<b>CHAIRMAN:</b>	<b>HOWARD</b>	<b>X</b>
<b>VICE CHAIRMAN:</b>	<b>WAREHAM</b>	<b>X</b>
<b>COMMISSIONER:</b>	<b>GENTEK</b>	<b>A</b>

## **5. READING OF THE LAST MONTHLY MEETING MINUTES:**

A. Approval of the meeting minutes/make available.

**Motion to accept made by:** Commissioner Mornick

**Seconded by:** Commissioner Wareham

## **6. TREASURER REPORT**

- Report follows minutes.

**TOTAL BILLS: \$8,930.55**

**Transferred: \$18,930.55 and \$1,211.52 for P-Card account**

### **A. Approval of Treasurer's Report:**

**Motion to accept made by:** Commissioner Mornick

**Seconded by:** Commissioner Wareham

**Motion to transfer funds and pay the bills made by:**

Commissioner Mornick

**Seconded motion made by:** Commissioner Wareham

## **7. COMMUNICATIONS**

**INCOMING MAIL/EMAIL:** Received MVC cards for 1 vehicle.

Correspondence with attorney Braslow relative to several matter. Letter from Fire Company concerning denying commissioners to be able to add anymore cameras into the building.

**OUTGOING MAIL/EMAIL:** Correspondence to Attorney Braslow relative to several matters in question.

## **8. REPORTS OF EXECUTIVE BOARD**

**Chairman Reports-**Nothing

**Vice Chairman-**Nothing

**Commissioner-**Absent

## **COMMITTEE REPORTS**

**FIRE BUREAU-** Meeting held and new budget for 2024 was reviewed and fee schedule for fire bureau discussed.

**FIRE APPARATUS-**

**ISO-** Working

**HYDRANTS-**Working

**LOSAP-**Working

**INSURANCE-**Working

**FIXED ASSETS-**Progress

**9. FIRE CHIEFS REPORT**

- Report follows minutes.

**10. OLD BUSINESS-** Fire company to get quotes for battering ram for 2024.

**11. NEW BUSINESS** – The meeting of 12/4/2023 is also for the adoption of the budget at 8 pm.

**12. RESOLUTION-** Resolution 2023-19 Authorizing Procurement Card and Approving Policies and Procedures Relative to Same. Motion by: Mornick, 2<sup>nd</sup> by Wareham. 3 yes 2 absent. Resolution 2023-20 Authorizing Budget Transfers and/or Encumbrances. Motion by: Mornick, 2<sup>nd</sup> by: Wareham, 3 yes and 2 absent.

**13. OPEN COMMENTS FROM THE PUBLIC-** Trucks looked good for Veterans Parade.

**14. ANNOUNCEMENT OF NEXT MEETING**

**DATE: December 14, 2023**

**TIME: 8 PM**

**15. ADJOURNMENT:**

**Motion made by:** Commissioner Mornick

**Seconded by:** Commissioner Wareham

**NOTE:** This meeting will be run under Roberts Rules of Order and a copy is available if needed.