

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
P.O. BOX 1
VILLAS, New Jersey 08251**

FIRE DISTRICT #1 MEETING: DATE: December 16, 2021
Meetings are the 4th Thursday of the Month. Public Time: @ 8:00 pm

AGENDA

1. CALL TO ORDER: **FIRE DISTRICT 1 of Lower Township**

2. FLAG SALUTE:

- A:** United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:** Pledge of Allegiance to the Flag.
- C:** Observe moment of silence.

3. SUNSHINE LAW ANNOUNCEMENT:

In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:

A: “The Cape May County Herald”

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

4. ROLL CALL OF FIRE COMMISSIONER:

PRESENT

| | | |
|-----------------------|----------------|----------|
| TREASURER: | BRANNON | X |
| SECRETARY: | MORNICK | X |
| CHAIRMAN: | HOWARD | X |
| VICE CHAIRMAN: | WAREHAM | A |
| COMMISSIONER: | GENTEK | X |

Attendance at the Meeting: FIREFIGHTERS: 5 PUBLIC: 0

5. READING OF THE LAST MONTHLY MEETING MINUTES:

A. Approval of the meeting minutes/make available.

Motion to accept made by: Commissioner Gentek

Seconded by: Commissioner Brannon

6. TREASURER REPORT

- Report follows minutes.

TOTAL BILLS: \$28,639.93

Transferred: \$28,279.66 and \$1,135.29 for P-Card account

A. Approval of Treasurer's Report:

Motion to accept made by: Commissioner Gentek

Seconded by: Commissioner Mornick

Motion to transfer funds and pay the bills made by:

Commissioner Gentek

Seconded motion made by: Commissioner Mornick

Motion to pay Ford-Scott when bill comes in.

7. COMMUNICATIONS

INCOMING MAIL/EMAIL: Received correspondence from Glatfelter Insurance Group concerning Business Interruption coverage. More registration cards. E-Z Pass monthly statement. Another Safety Recall from RAM on vehicle. September 17, Quarterly meeting minutes. Summary report from Lincoln Financial Group for period 9/1/21-11/30/21. Contract change form from Firefighter for beneficiary information change to their LOSAP. Election Candidates paperwork. Asset tags received.

OUTGOING MAIL/EMAIL: Braslow letter-legal letter

8. REPORTS OF EXECUTIVE BOARD

Chairman Reports-Running smooth. Budget coming up. Do Public Relations from fire company.

Committee Reports

Fire Bureau-Nothing urgent. Budget rolling along.

Fire Apparatus-Recall notices on Dive truck.

ISO-Nothing. Pre-plan effective 1/1/22 starting again.

HYDRANTS- Progress

LOSAP-Firefighter paperwork submitted to LOSAP for beneficiary

INSURANCE-Nothing

9. FIRE CHIEFS REPORT

- Report follows minutes.

10. OLD BUSINESS-Assets tags are in. Contacting another company about security cameras.

11. NEW BUSINESS –Petitions for fire commissioners to be handed out. Need check for \$95 for company to come out. Motion by Gentek and second by Mornick

12. RESOLUTIONS-None

13. OPEN COMMENTS FROM THE PUBLIC- Merry Christmas and Happy New Year to all

14. ANNOUNCEMENT OF NEXT MEETING

DATE: January 27, 2022

TIME: 8 PM

15. ADJOURNMENT:

Motion made by: Commissioner Gentek

Seconded by: Commissioner Mornick

NOTE: This meeting will be run under Roberts Rules of Order and a copy is available if needed.