

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
P.O. BOX 1  
VILLAS, New Jersey 08251**

**FIRE DISTRICT #1 MEETING: DATE: May 25, 2023**  
**Meetings are the 4<sup>th</sup> Thursday of the Month. Public Time: @ 8:00 pm**

**AGENDA**

**1. CALL TO ORDER:**      **FIRE DISTRICT 1 of Lower Township**

**2. FLAG SALUTE:**

- A:**      United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:**      Pledge of Allegiance to the Flag.
- C:**      Observe moment of silence.

**3. SUNSHINE LAW ANNOUNCEMENT:**

**In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:**

**A: “The Cape May County Herald”**

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

**4. ROLL CALL OF FIRE COMMISSIONER:**

**PRESENT**

<b>TREASURER:</b>	<b>BRANNON</b>	<b>X</b>
<b>SECRETARY:</b>	<b>MORNICK</b>	<b>X</b>
<b>CHAIRMAN:</b>	<b>HOWARD</b>	<b>X</b>
<b>VICE CHAIRMAN:</b>	<b>WAREHAM</b>	<b>X</b>
<b>COMMISSIONER:</b>	<b>GENTEK</b>	<b>X</b>

## **5. READING OF THE LAST MONTHLY MEETING MINUTES:**

A. Approval of the meeting minutes/make available.

**Motion to accept made by:** Commissioner Brannon

**Seconded by:** Commissioner Gentek

## **6. TREASURER REPORT**

- Report follows minutes.

**TOTAL BILLS: \$15,346.00**

**Transferred: \$15,230.55 and \$1.181.09 for P-Card account**

### **A. Approval of Treasurer's Report:**

**Motion to accept made by:** Commissioner Wareham

**Seconded by:** Commissioner Gentek

**Motion to transfer funds and pay the bills made by:**

Commissioner Wareham

**Seconded motion made by:** Commissioner Gentek

## **7. COMMUNICATIONS**

**INCOMING MAIL/EMAIL:** E-Z Pass statement. Safety Recall on Rear Brake Hose. Lower Township Police Dept requesting donation for summer camp. Lower Township police asking for donation for National Night Out on August 1, 2023.

**OUTGOING MAIL/EMAIL:**

## **8. REPORTS OF EXECUTIVE BOARD**

**Chairman Reports-**All good

**Vice Chairman-**all good

## **COMMITTEE REPORTS**

**FIRE BUREAU-** Meeting held. Time sheet format implemented. Discussion of fees for inspections discussed. Possible fee changes on docks. No more meetings until Sept.

**FIRE APPARATUS-**Progress

**ISO-**Pre-Plan Progress. ½ of project completed.

**HYDRANTS-** Flow rate and painting quite extensive. Need tag in order to fix hydrants. Commissioner Gentek was requesting information from MUA for hydrants, new, etc. in areas.

**LOSAP-**Working on answering questions for fire company. Active Emergency Service Members are eligible and must submit applications.

**INSURANCE-**Progress. Watercraft insurance policy is being renewed. Received the bill for hose that was damaged in the claim and it will be paid.

**FIXED ASSETS-**

**9. FIRE CHIEFS REPORT**

- Report follows minutes. Tire issues for one of the vehicles will be monitored.

**10. OLD BUSINESS-** Fire company to have the hose and pump testing to be scheduled before end of year.

**11. NEW BUSINESS** -Contact another insurance company concerning the boat policy. Increase is substantial. Request for 2 walkie talkies for \$149.00 Motion by Mornick and 2<sup>nd</sup> by Brannon. Diver training coming up on Aug., 11, 12, and 13. Bill will be coming in for it.

**.12. RESOLUTION-** None

**13. OPEN COMMENTS FROM THE PUBLIC-**

**14. ANNOUNCEMENT OF NEXT MEETING**

**DATE: June 22, 2023**

**TIME: 8 PM**

**15. ADJOURNMENT:**

**Motion made by:** Commissioner Mornick

**Seconded by:** Commissioner Brannon

**NOTE:** This meeting will be run under Roberts Rules of Order and a copy is available if needed.