

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
P.O. BOX 1  
VILLAS, New Jersey 08251**

**FIRE DISTRICT #1 MEETING: DATE: March 26, 2020**  
**Meetings are the 4<sup>th</sup> Thursday of the Month. Public Time: @ 8:00 pm**

**AGENDA**

**1. CALL TO ORDER: FIRE DISTRICT 1 of Lower Township**

**2. FLAG SALUTE:**

- A:** United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:** Pledge of Allegiance to the Flag.
- C:** Observe moment of silence.

**3. SUNSHINE LAW ANNOUNCEMENT:**

**In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:**

**A:** "The Cape May County Herald"

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

**4. ROLL CALL OF FIRE COMMISSIONER:**

**PRESENT**

<b>TREASURER:</b>	<b>BRANNON</b>	<b>X</b>
<b>SECRETARY:</b>	<b>MORNICK</b>	<b>X</b>
<b>CHAIRMAN:</b>	<b>HOWARD</b>	<b>X</b>
<b>VICE CHAIRMAN:</b>	<b>WAREHAM</b>	<b>X</b>
<b>COMMISSIONER:</b>	<b>GENTEK</b>	<b>A</b>

**Attendance at the Meeting: FIREFIGHTERS: 2 PUBLIC: 0**

## **5. READING OF THE LAST MONTHLY MEETING MINUTES:**

A. Approval of the meeting minutes/make available.

**Motion to accept made by:** Commissioner Wareham

**Seconded by:** Commissioner Mornick

## **6. TREASURER REPORT**

- Report follows minutes.

**TOTAL BILLS:** \$ 40,689.40

**Transferred:** \$40,678.36 and \$2,290.43 for P-Card account

### **A. Approval of Treasurer's Report:**

**Motion to accept made by:** Commissioner Mornick

**Seconded by:** Chairman Howard

**Motion to transfer funds and pay the bills made by:**

Commissioner Wareham

**Seconded motion made by:** Commissioner Brannon

## **7. COMMUNICATIONS**

**INCOMING MAIL/EMAIL:** E-Z Pass Statement. Financing paperwork for new truck from attorney. Correspondence concerning damages to utility truck that was received on delivery and not handled. Estimate is being done here and vehicle needs to be fixed.

**OUTGOING MAIL/EMAIL:**

## **8. REPORTS OF EXECUTIVE BOARD**

**Chairman Reports-** None

### **Committee Reports**

**Fire Bureau-** Meeting cancelled due to coronavirus outbreak.

**Fire Apparatus.** Status of repairs on utility truck. Letter going out on it. Working on package for finance on squad truck in the works.

**ISO-** None

**Hydrants-**None

**LOSAP**-Yearly paperwork submitted

**Insurance**-Disability premium is due for the year and payment made.

**9. FIRE CHIEFS REPORT**

- Report follows minutes.

**10. OLD BUSINESS**- grant writer contacted to see if he can help us do grants.  
Discussion and being placed on hold.

**11. NEW BUSINESS** –Reorganization meeting happened prior to this meeting.  
Checking on pricing for new computer for secretary. Motion by: Wareham and 2<sup>nd</sup> by  
Commissioner Brannon.

**12. RESOLUTIONS**-2020-04 Approval of Local Finance Board Findings Motion by  
Chairman Howard, 2<sup>nd</sup> by Commissioner Mornick

**13. OPEN COMMENTS FROM THE PUBLIC**- None

**14. ANNOUNCEMENT OF NEXT MEETING**

**DATE: April 23, 2020**  
**TIME: 8 PM**

**15. ADJOURNMENT:**

**Motion made by:** Commissioner Mornick

**Seconded by:** Commissioner Wareham

**NOTE:** This meeting will be run under Roberts Rules of Order and a copy is  
available if needed.