

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
P.O. BOX 1
VILLAS, New Jersey 08251**

FIRE DISTRICT #1 MEETING: DATE: November 17, 2022
Meetings are the 4th Thursday of the Month. Public Time: @ 8:00 pm

AGENDA

1. CALL TO ORDER: **FIRE DISTRICT 1 of Lower Township**

2. FLAG SALUTE:

- A:** United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:** Pledge of Allegiance to the Flag.
- C:** Observe moment of silence.

3. SUNSHINE LAW ANNOUNCEMENT:

In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:

A: “The Cape May County Herald”

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

4. ROLL CALL OF FIRE COMMISSIONER:

PRESENT

TREASURER:	BRANNON	X
SECRETARY:	MORNICK	X
CHAIRMAN:	HOWARD	X
VICE CHAIRMAN:	WAREHAM	X
COMMISSIONER:	GENTEK	X

Attendance at the Meeting: FIREFIGHTERS: 7 PUBLIC: 0

5. READING OF THE LAST MONTHLY MEETING MINUTES:

A. Approval of the meeting minutes/make available.

Motion to accept made by: Commissioner Brannon

Seconded by: Commissioner Wareham

6. TREASURER REPORT

- Report follows minutes.

TOTAL BILLS: \$27,841.38

Transferred: \$ 24,121.19 and \$485.80 for P-Card account

A. Approval of Treasurer's Report:

Motion to accept made by: Commissioner Gentek

Seconded by: Commissioner Wareham

Motion to transfer funds and pay the bills made by:

Commissioner Gentek

Seconded motion made by: Commissioner Wareham

7. COMMUNICATIONS

INCOMING MAIL/EMAIL: EZ Pass monthly statement. Package policy from VFIS for company. Several emails with Ford-Scott concerning Budget 2023. 2022 audits and Losap Audit. Email sent to Attorney Braslow to advertise the synopsis and summary for the audit and also to advertise meeting date of December 15 for open hearing for adoption of budget for 2023.

OUTGOING MAIL/EMAIL: Email received from Attorney Braslow to advertise the synopsis and summary for the audit and also to advertise meeting date of December 15 for open hearing for adoption of budget for 2023. Violation for EZ-Pass.

8. REPORTS OF EXECUTIVE BOARD

Chairman Reports- Good job to all get all paperwork for budget including the fire company.

Committee Reports

Fire Bureau- Just discussed 2023 budget/operating expenses for year.

Fire Apparatus-Progress

ISO- Progress

HYDRANTS- 1 down and others being flushed.

LOSAP- Progress

INSURANCE- Received package policy and id cards.

9. FIRE CHIEFS REPORT

- Report follows minutes.

10. OLD BUSINESS-None

11. NEW BUSINESS – Fire company is requesting dive equipment in the amount of \$4,572. Motion by Wareham, 2nd by Gentek. Budget hearing at 7:00pm on 12/15. Open public hearing.

12. RESOLUTIONS-Resolution 2022-15 Introduction of budget 2023. Motion by Wareham, 2nd by Gentek. Resolution 2022-16 Line-item transfer on budget 2022. Motion by Wareham, 2nd by Gentek. .

13. OPEN COMMENTS FROM THE PUBLIC- Happy Thanksgiving to All.

14. ANNOUNCEMENT OF NEXT MEETING

DATE: December 15, 2022

TIME: 8 PM

15. ADJOURNMENT:

Motion made by: Commissioner Wareham

Seconded by: Commissioner Gentek

NOTE: This meeting will be run under Roberts Rules of Order and a copy is available if needed.