

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
P.O. BOX 1
VILLAS, New Jersey 08251**

FIRE DISTRICT #1 MEETING: DATE: June 22, 2023
Meetings are the 4th Thursday of the Month. Public Time: @ 8:00 pm

AGENDA

1. CALL TO ORDER: **FIRE DISTRICT 1 of Lower Township**

2. FLAG SALUTE:

- A:** United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:** Pledge of Allegiance to the Flag.
- C:** Observe moment of silence.

3. SUNSHINE LAW ANNOUNCEMENT:

In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:

A: “The Cape May County Herald”

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

4. ROLL CALL OF FIRE COMMISSIONER:

PRESENT

TREASURER:	BRANNON	A
SECRETARY:	MORNICK	X
CHAIRMAN:	HOWARD	X
VICE CHAIRMAN:	WAREHAM	X
COMMISSIONER:	GENTEK	X

5. READING OF THE LAST MONTHLY MEETING MINUTES:

A. Approval of the meeting minutes/make available.

Motion to accept made by: Commissioner Mornick

Seconded by: Commissioner Gentek

6. TREASURER REPORT

- Report follows minutes.

TOTAL BILLS: \$78,852.41

Transferred: \$76,586.42 and \$1,206.87 for P-Card account

A. Approval of Treasurer's Report:

Motion to accept made by: Commissioner Mornick

Seconded by: Commissioner Gentek

Motion to transfer funds and pay the bills made by:

Commissioner Mornick

Seconded motion made by: Commissioner Gentek

7. COMMUNICATIONS

INCOMING MAIL/EMAIL: E-Z Pass statement. Losap request for firefighter to make emergency withdrawal from LOSAP. Summary Report from Losap for the period 3/1/23-5/31/23. Request to add new Command Vehicle to insurance policy and request card. Secretary advised that there maybe a time soon to order a router and a new printer. Staples advised us that they are closing Commissioners account due to Citibank not handling Staples anymore. Treasurer has been in touch with accountant for audit for 2022.

OUTGOING MAIL/EMAIL: Sent out to Lincoln Financial for LOSAP. Sent notice to insurance company adding vehicle to policy.

8. REPORTS OF EXECUTIVE BOARD

Chairman Reports-All good

Vice Chairman-State standards must be kept according to state guidelines.

Commissioner Gentek-All work done on new Command Vehicle, no matter how minor should be done by a qualified technician, so that warranties are not voided.

COMMITTEE REPORTS

FIRE BUREAU- No more meetings until Sept.

FIRE APPARATUS-New Command Vehicle has arrived.

ISO-Progress

HYDRANTS- Fire Company provided Commissioner Gentek a list of hydrants in need of service to be provided to Craig Loper of MUA.

LOSAP-Request for withdrawal from a firefighter received and sent in.

INSURANCE-Adding new Command Vehicle to insurance policy. Firefighter injured during Mother's Day breakfast and will submit to our insurance company for payment.

FIXED ASSETS-Vehicle added to fixed assets.

9. FIRE CHIEFS REPORT

- Report follows minutes.

10. OLD BUSINESS- None

11. NEW BUSINESS – Submitting to insurance to pay for injured firefighter. Motion by Wareham, 2nd by Gentek. Motion for Treasurer to increase limit to her P-Card to pay for Divers insurance and dive training in upcoming months. Motion by-Wareham and 2nd by Gentek. Fire company requests to extend the lines on the front apron for backing trucks into the building for visibility. Also, request was made to have a patch of concrete repaired at door of side ramp. Also, brought up an idea for fire company to purchase business cards thanking people for their donation to the Villas Fire Company on the street drive.

.12. RESOLUTION- None

13. OPEN COMMENTS FROM THE PUBLIC-

14. ANNOUNCEMENT OF NEXT MEETING

DATE: July 27, 2023
TIME: 8 PM

15. ADJOURNMENT:

Motion made by: Commissioner Mornick

Seconded by: Commissioner Gentek

NOTE: This meeting will be run under Roberts Rules of Order and a copy is available if needed.