

Cm
3/27/25

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
P.O. BOX 1
VILLAS, New Jersey 08251**

FIRE DISTRICT #1 MEETING: DATE: February 27, 2025
Meetings are the 4th Thursday of the Month. Public Time: @ 8:00 pm

AGENDA

1. CALL TO ORDER: **FIRE DISTRICT 1 of Lower Township**

2. FLAG SALUTE:

- A:** United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:** Pledge of Allegiance to the Flag.
- C:** Observe moment of silence.

3. SUNSHINE LAW ANNOUNCEMENT:

In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:

A: "The Cape May County Herald"

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

4. ROLL CALL OF FIRE COMMISSIONER:

PRESENT

TREASURER:	BRANNON	X
SECRETARY:	MORNICK	X
CHAIRMAN:	HOWARD	X
VICE CHAIRMAN:	HARRON	X
COMMISSIONER:	GENTEK	X

FIRE APPARATUS-

ISO- Progress

HYDRANTS- Progress

LOSAP-Working on yearly contributions.

INSURANCE- Commissioner Gentek pursued boat insurance. Awaiting quote.

FIXED ASSETS- Progress

9. FIRE CHIEFS REPORT

- Report follows minutes.

10. OLD BUSINESS- Generator replacement is put on hold.

11. NEW BUSINESS – Request for increase in accounting person's salary. Salary is now \$ 6,000. Motion by Harron 2nd by Gentek. Appointment of Carrise Mornick replacing Commissioner Wareham.

.12. RESOLUTIONS-None

13. OPEN COMMENTS FROM THE PUBLIC-

14. ANNOUNCEMENT OF NEXT MEETING

DATE: March 27, 2025.

TIME: 8 PM

15. ADJOURNMENT:

Motion made by: Commissioner Harron

Seconded by: Commissioner Gentek

NOTE: This meeting will be run under Roberts Rules of Order and a copy is available if needed.

5. READING OF THE LAST MONTHLY MEETING MINUTES:

A. Approval of the meeting minutes/make available.

Motion to accept made by: Commissioner Brannon

Seconded by: Commissioner Gentek

6. TREASURER REPORT

- Report follows minutes.

TOTAL BILLS: \$101,103.51

Transferred: \$ 100,789.54 and \$2,469.21 for P-Card account

A. Approval of Treasurer's Report:

Motion to accept made by: Commissioner Harron

Seconded by: Commissioner Gentek

Motion to transfer funds and pay the bills made by:

Commissioner Harron

Seconded motion made by: Commissioner Gentek

7. COMMUNICATIONS

INCOMING MAIL/EMAIL Received final results for election. Vehicle registration for 2 vehicles came in. 1 new registration is received.

OUTGOING MAIL/EMAIL:

8. REPORTS OF EXECUTIVE BOARD

Chairman Reports- Election good. Welcome Bryan as new Commissioner

Vice Chairman- Nothing

Commissioner- Nothing

COMMITTEE REPORTS

DUTY CREW – Commissioner Gentek met with Chief Belles. Clock in and out discussed. Families can come in for dinner and must go once dinner done.

FIRE BUREAU-All good. Financials are all good. 2400 invoices went out in December and ¾ have been received back. Letters from fire marshall concerning fire investigations.



Villas Volunteer Fire Company

P.O. Box 99
Villas, New Jersey 08251

CHIEF'S REPORT

2/27/2025 Commission

NUMBER TYPE OF FIRES

	AUTO FIRES
	BRUSH FIRES
	GRILL FIRES
	GRASS FIRE
	CHIMNEY FIRES
1	COVER ASSIGNMENT
	CO ALARM
	ELECTRICAL FIRES
3	FIRE ALARMS
	GRILL FIRES
	MULCH FIRE
	HAZMAT SPILLS
	NATURAL GAS LEAK / FIRES
2	ODOR OF GAS
	AIRCRAFT INCIDENT

NUMBER TYPE OF FIRES

	SMOKE INVESTIGATE/ODOR
	PROPANE GAS LEAK / FIRES
	POLICE ASSIST / MEDICAL
	RESCUE ASSIGNMENT
2	OPEN BURN
	WATER RESCUE/DIVE ASSIGNMENT
	APPLIANCE FIRE
	STOVE/KITCHEN FIRES
3	DWELLING/BUILDING FIRES
	STANDBY
	TRASH / DEBRIS FIRES
	UTILITY EMERGENCY - WIRES DOWN / ARCHING
	UTILITY EMERGENCY - MAIN BREAK / FLOODING
4	VEHICLE ACCIDENTS
	VEHICLE W/EXTRICATION

TOTAL # of CALLS: 15

IN-SERVICE:

		1-3/4 HOSE	2-1/2 HOSE	5" HOSE
U-60				
B-60	2			
T-60	1			
Q-60	8			
SQ-60	5			
Marine-60				

Damaged:

FIRE PREVENTION ACTIVITIES:

	FIRE PREV. AT SCHOOLS
	SCHOOL VISITATIONS

	BOY SCOUT VISITATIONS
	PUBLIC RELATIONS

FIRE TRAINING ACTIVITIES:

	DRIVER/PUMP TRAINING
	ENGINE COMPANY TRAINING
	EXTRICATION TRAINING
	FF. ORIENTATION
53	FIRE SCHOOL

6	MONTHLY DRILL NIGHT
	DIVE TRAINING
2	RESCUE TRAINING
	LIVE BURN
	TRUCK CO. TRAINING

61 TOTAL HOURS FOR THE MONTH

Submitted By:

Fire Chief:

William Belles IV

Firefighter Blake Horton has started Fire 1.

B.O.F.C. Fire District #1 Lower Township
Checks, Electronic Payments, and Bank Balances
January 24, 2025 - February 27, 2025

Sturdy - Checking

Beg Checking Bank Balance	\$ 10,000.00
Transfers In:	\$ -
Other Adjustments:	\$ -
Voided/Deleted/Reissued Checks:	\$ -
- Check 6317 - CMC Fleet Maintenance - reissued, see vendor payments below	\$ 313.09
Interest Income	\$ 0.88
Balance before the following list of vendor payments	\$ 10,313.97

Vendor Payments

Amount

6374	Linda Brannon	-600.00
6375	Linda M Brannon	-200.00
6376	Sandra Dolly	-200.00
6377	Cape May County Fleet Maintenance	-313.09
6378	Cape May County Fleet Maintenance	-369.13
6379	Villas Fire Company	-839.06
6380	Richard M. Braslow	-1,075.00
6381	NEW JERSEY STATE ASSO OF FIRE DIST.	-300.00
6382	Lower Township MUA	-14,293.44
6383	Leader Printers	-4,496.76
6384	Joseph Leipert	-125.00
6385	Government Leasing and Finance Inc.	-75,411.96
6386	Cape Regional Urgent Care	-840.00
6387	CAPE MAY COUNTY HEARLD	-135.27
6388	AMERICAN DIVING SUPPLY	-546.00
6389	Witmer Public Safety Group, Inc.	-358.80
6390	Joni Roth	-1,000.00
	Total Check Payments	\$ (101,103.51)
	Adjustments:	\$ -
	Sturdy Bank- Checking Bank Balance (after checks are cut)	\$ (90,789.54)
	Transfer from Savings to Checking	\$ 100,789.54
	Sturdy Bank - Checking Bank Balance after requested transfer	\$ 10,000.00

Bank of America - Purchasing Card

Beg Balance - P-Card Balance Due - Prior Month	\$ 2,298.40
Payments	\$ 2,298.40
Bills paid with P-Card	\$ 2,469.21
Subtotal	\$ 2,469.21
Adjustments - Returns and Credits	\$ -
P-Card a/c Balance due as of 2/15/25	\$ 2,469.21

Sturdy - Reserve Account for P-Card Payments

Beginning Balance	\$ 5,000.00
Interest Income	\$ 0.29
Additions(Deductions):	\$ -
Other: Shortage of prior month transfer	\$ -
Other:	\$ -
Funds Allocated for P-Card balance due	\$ (2,469.21)
Request to transfer from Savings to P-Card Reserve	\$ 2,468.92
Balance after Transfer	\$ 5,000.00

Sturdy - Savings Account

Beginning Balance	\$ 892,443.62
Additions(Deductions):	\$ -
Township of Lower Income	\$ -
P-Card rebate income	\$ -
Insurance Premium Refund	\$ -
LOSAP Returns	\$ -
Interest Income	\$ 45.79
Request to transfer from Savings to Checking	\$ (100,789.54)
Request to transfer from Savings to Reserve - for P-card payment	\$ (2,468.92)
Balance after Transfers	\$ 789,230.95

Summary of Bank Account Totals after Requested Transfers

Sturdy - Checking	\$ 10,000.00
Sturdy - Reserve Account (For P-Card Payments)	\$ 5,000.00
Sturdy - Savings	\$ 789,230.95
Total Bank Accounts Balance	\$ 804,230.95