

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
P.O. BOX 1
VILLAS, New Jersey 08251**

FIRE DISTRICT #1 MEETING: DATE: April 23, 2020
Meetings are the 4th Thursday of the Month. Public Time: @ 8:00 pm

AGENDA

1. CALL TO ORDER: **FIRE DISTRICT 1 of Lower Township**

2. FLAG SALUTE:

- A:** United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:** Pledge of Allegiance to the Flag.
- C:** Observe moment of silence.

3. SUNSHINE LAW ANNOUNCEMENT:

In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:

A: “The Cape May County Herald”

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

4. ROLL CALL OF FIRE COMMISSIONER:

PRESENT

TREASURER:	BRANNON	X
SECRETARY:	MORNICK	X
CHAIRMAN:	HOWARD	X
VICE CHAIRMAN:	WAREHAM	X
COMMISSIONER:	GENTEK	X

Attendance at the Meeting: FIREFIGHTERS: 6 PUBLIC: 0

5. READING OF THE LAST MONTHLY MEETING MINUTES:

A. Approval of the meeting minutes/make available.

Motion to accept made by: Commissioner Mornick

Seconded by: Commissioner Gentek

6. TREASURER REPORT

- Report follows minutes.

TOTAL BILLS: \$ 52,067.17

Transferred: \$62,067.17 and 519.44 for P-Card account

A. Approval of Treasurer's Report:

Motion to accept made by: Commissioner Gentek

Seconded by: Commissioner Mornick

Motion to transfer funds and pay the bills made by:
Commissioner Gentek

Seconded motion made by: Commissioner Mornick

7. COMMUNICATIONS

INCOMING MAIL/EMAIL: E-Z pass statement. Losar Monthly summary. Memo from Attorney Braslow concerning Public Meeting Guidance due to Covid-19. E-mail from Fire Bureau concerning monthly status and reports due to cancelling meeting. E-Mail via Chairman Howard from Chief Harron in regards to Motorola radio proposals and paperwork. Add-ons for new truck came in. All finance for new truck received and good.

OUTGOING MAIL/EMAIL: Chairman Howard forwarded necessary paperwork in regards to financing for new squad truck.

8. REPORTS OF EXECUTIVE BOARD

Chairman Reports- All running smooth. Committees set up.

Committee Reports

Fire Bureau- Meeting cancelled due to coronavirus outbreak. E-mail received concerning reports and finances.

Fire Apparatus- Utility truck nothing new. Covid-19 delays. Lees does work. Braslow should be sending letter. Damages identified at factory. Change orders in for squad. Discussion of changes and numbers. Radios-discussion of finances.

ISO- Tentative on line meeting in May. Inspection in August.

HYDRANTS- None

LOSAP-Letter to LOSAP about withdrawal of former firefighters.

Insurance-Boat Policy and next installment taken care.

9. FIRE CHIEFS REPORT

- Report follows minutes.

10. OLD BUSINESS- Grant writer contacted to see if he can help us do grants.
Discussion and being placed on hold.

11. NEW BUSINESS –Reorganization meeting happened prior to this meeting.
Checking on pricing for new computer for secretary. Motion by Wareham and 2nd by Brannon.

12. RESOLUTIONS-2020-05 Authorizing Appointment of Accountant for the 2020-21 year. Motion by Gentek, 2nd by Mornick. Resolution 2020-06 Authorizing the Award of Auditor for the 2020-21 year. Motion by Gentek, 2nd by Mornick. Resolution 2020-07 Authorizing Appointment of Attorney for the 2020-21 year. Motion by Gentek, 2nd by Mornick. Resolution 2020-08 Authorizing the award f a non-fair and open contract for auditing services. Motion by Gentek, 2nd by Mornick. Resolution 2020-09 Adoption of Cash Management Plan. Motion by Gentek, 2nd by Mornick. Resolution 2020-10 Authorizing Regular Meeting Schedule for 2020-21 Motion by Gentek, 2nd by Mornick. Resolution 2020-11 Designation of official Newspaper for Publications for the 2020-21 year. Motion by Gentek, 2nd by Mornick. Resolution 2020-12 Authorizing Approval and Payment of Claims. Motion by Gentek, 2nd by Mornick. 2020-13 Designation Surety Bonding of Commissioners. Motion by Gentek, 2nd by Mornick.

13. OPEN COMMENTS FROM THE PUBLIC- Duty Crew meetings, scheduled and discussed.

14. ANNOUNCEMENT OF NEXT MEETING

DATE: May 28, 2020
TIME: 8 PM

15. ADJOURNMENT:

Motion made by: Commissioner Mornick

Seconded by: Commissioner Gentek

NOTE: This meeting will be run under Roberts Rules of Order and a copy is available if needed.