

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
P.O. BOX 1
VILLAS, New Jersey 08251**

FIRE DISTRICT #1 MEETING: DATE: April 28, 2022
Meetings are the 4th Thursday of the Month. Public Time: @ 8:00 pm

AGENDA

1. CALL TO ORDER: **FIRE DISTRICT 1 of Lower Township**

2. FLAG SALUTE:

- A:** United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:** Pledge of Allegiance to the Flag.
- C:** Observe moment of silence.

3. SUNSHINE LAW ANNOUNCEMENT:

In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:

A: “The Cape May County Herald”

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

4. ROLL CALL OF FIRE COMMISSIONER:

PRESENT

TREASURER:	BRANNON	X
SECRETARY:	MORNICK	X
CHAIRMAN:	HOWARD	A
VICE CHAIRMAN:	WAREHAM	X
COMMISSIONER:	GENTEK	A

Attendance at the Meeting: FIREFIGHTERS: 5 PUBLIC: 0

5. READING OF THE LAST MONTHLY MEETING MINUTES:

A. Approval of the meeting minutes/make available.

Motion to accept made by: Commissioner Mornick

Seconded by: Commissioner Brannon

6. TREASURER REPORT

- Report follows minutes.

TOTAL BILLS: \$ 65,214.67

Transferred: \$65,214.44 and \$1,048.27 for P-Card account

A. Approval of Treasurer's Report:

Motion to accept made by: Commissioner Wareham

Seconded by: Commissioner Mornick

Motion to transfer funds and pay the bills made by:
Commissioner Wareham

Seconded motion made by: Commissioner Mornick

7. COMMUNICATIONS

INCOMING MAIL/EMAIL: Safety recall on Spartan truck. E-Z pass monthly bill. Summary report from Lincoln Financial for period 1/1/22-3/31-22. Request from firefighter to withdrawal from Losap account. Accident and Health policy from 4/28/22 to 4/28/23. Quote for additional cameras for commissioners.

OUTGOING MAIL/EMAIL:

8. REPORTS OF EXECUTIVE BOARD

Chairman Reports-Discussion on equipment being lent out from company.

Committee Reports

Fire Bureau- Terminal Leave meeting held on April 12 at 4:00pm. Chairman Howard and Commissioner Mornick attended along with representatives from other districts. Meeting held on 4/27 at township hall with only bureau attending.

Fire Apparatus-Quint out of town for repairs.

ISO- Tablet system goes to cloud.

HYDRANTS-Progress

LOSAP-Firefighter requested withdrawal of funds of his account due to unforeseeable emergencies.

Insurance-Accident and health policy renewal came in and also a quote for changing limits.

9. FIRE CHIEFS REPORT

- Report follows minutes.

10. OLD BUSINESS- Communication with security company advising them that Fire Company is handling it themselves. Quote in at \$5,000 for commissioners' portion of security that they want installed. Discussion of new chief vehicle tabled until a letter was received from chief per proper channels. Also, must check with attorney to see if special election must be done for submission and purchase. Dive team has a class and bill needs to be paid asap for \$5,920.00. P-card given a one time increase to take care of it.

11. NEW BUSINESS – Getting pricing on shirts for commissioners from 609 (United Uniforms). Discussion of changing limits of A&H policy. Dive class needs to be discussed for May attendance. Secretary requesting that someone fix light above her desk so she can get work done. Motion to increase P-Card to \$6,000 for one time motion by Brannon, 2nd by Mornick. Motion to purchase a tablet for ISO issues. Motion by Wareham, 2nd by Brannon.

.12. RESOLUTIONS-None

13. OPEN COMMENTS FROM THE PUBLIC-

14. ANNOUNCEMENT OF NEXT MEETING

DATE: May 26, 2022
TIME: 8 PM

15. ADJOURNMENT:

Motion made by: Commissioner Brannon
Seconded by: Commissioner Mornick

NOTE: This meeting will be run under Roberts Rules of Order and a copy is available if needed.