

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
P.O. BOX 1
VILLAS, New Jersey 08251**

FIRE DISTRICT #1 MEETING: DATE: April 25, 2019
Meetings are the 4th Thursday of the Month. Public Time: @ 8:00 pm

AGENDA

1. CALL TO ORDER: FIRE DISTRICT 1 of Lower Township

2. FLAG SALUTE:

- A:** United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:** Pledge of Allegiance to the Flag.
- C:** Observe moment of silence.

3. SUNSHINE LAW ANNOUNCEMENT:

In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:

A: "The Cape May County Herald"

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

4. ROLL CALL OF FIRE COMMISSIONER:

PRESENT

TREASURER:	BRANNON	X
SECRETARY:	MORNICK	X
COMMISSIONER:	HOWARD	X
VICE CHAIRMAN:	WAREHAM	X
CHAIRMAN:	GENTEK	X

Attendance at the Meeting: FIREFIGHTERS: 9 PUBLIC: 0

LOSAP MEMBERS IN ATTENDANCE: K. Ashbridge, Dale Gentek, Richard Harron, Jr., Andrew Hilvert, Jr., William Howard, Justin Jordan, Carrise Mornick, Andrew McCloskey, Vincent Stone

5. READING OF THE LAST MONTHLY MEETING MINUTES:

A. Approval of the meeting minutes/make available.

Motion to accept made by: Commissioner Howard

Seconded by: Commissioner Wareham

6. TREASURER REPORT

- Report follows minutes.

TOTAL BILLS: \$ 4,054.94

Transferred: \$3,754.19 and \$1,626.93 for P-Card account

A. Approval of Treasurer's Report:

Motion to accept made by: Commissioner Howard

Seconded by: Commissioner Wareham

Motion to transfer funds and pay the bills made by:

Commissioner Howard

Seconded motion made by: Commissioner Wareham

7. COMMUNICATIONS

INCOMING MAIL/EMAIL: E-Z Pass Statement.

OUTGOING MAIL/EMAIL: None

8. REPORTS OF EXECUTIVE BOARD

Chairman Reports- Memorandum of Understanding discussed -Allowing chief to use vehicle and get a tradeoff for usage

Committee Reports-

Fire Bureau- All going well. Durango bring stripped down to be put up for sale. Numbers are up. Seasonal help working out well

Fire Apparatus- Dive truck list provided. Progress on new squad truck. Determined that advertisement for new truck on Special Election must be 54 days.

ISO- Most Completed for buildings pre-plans.

Hydrants- Spoke with Mr. Loper about hydrants and will be working on a solution.

LOSAP- Received more packets for new applicants. Received request from firefighter for withdrawal due to financial hardship. Allow withdraw all but \$300. Motion to revise LOSAP withdrawal guidelines. Motion by Gentek, 2nd by Howard. All ayes.

Insurance- Nothing

9. FIRE CHIEFS REPORT

- Report follows minutes.

10. OLD BUSINESS- Discussed hydrants.

11. NEW BUSINESS – Lease and Fire Protection to be signed by appropriate people. Banking information is updated so Rich Harron removed and Bill Howard added.

12. RESOLUTIONS- 2019-08 Authorizing Appointment of Accountant for the 2019-2020 year. Motion by Gentek, 2nd by Brannon. 2019-09 Authorizing the Award of a Non-Fair and Open Contract for Accounting Services. Motion by Gentek, 2nd by Brannon. 2019-10 Authorizing Appointment of Attorney for the 2019-2020 year. Motion by Gentek, 2nd by Brannon. 2019-11 Authorizing the Award of a Non-Fair and Open Contract for Legal Services. Motion by Gentek, 2nd by Brannon. 2019-12 Authorizing Appointment of Auditor for the 2019-2020. Motion by Gentek, 2nd by Brannon. 2019-13 Authorizing the Award of a Non-Fair and Open Contract for Auditing Services. Motion by Gentek, 2nd by Brannon. 2019-14 Adoption of Cash Management Plan. Motion by Gentek, 2nd by Brannon. 2019-15 Authorizing Regular Meeting Schedule for the 2019-2020 Year. Motion by Gentek, 2nd by Brannon. 2019-16 Designation of Official Newspapers for Publications for the 2019-2020. Motion by Gentek, 2nd by Brannon. 2019-17 Authorizing Approval and Payment of Claims. Motion by Gentek, 2nd by Brannon. 2019-18 Designating Surety Bonding for Commissioners. Motion by Gentek, 2nd by Brannon.

13. OPEN COMMENTS FROM THE PUBLIC-

14. ANNOUNCEMENT OF NEXT MEETING

DATE: May 23, 2019

TIME: 8 PM

15. ADJOURNMENT:

Motion made by: Commissioner Wareham

Seconded by: Commissioner Mornick

NOTE: This meeting will be run under Roberts Rules of Order and a copy is available if needed.