

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
P.O. BOX 1
VILLAS, New Jersey 08251**

FIRE DISTRICT #1 MEETING: DATE: September 22, 2022
Meetings are the 4th Thursday of the Month. Public Time: @ 8:00 pm

AGENDA

1. CALL TO ORDER: **FIRE DISTRICT 1 of Lower Township**

2. FLAG SALUTE:

- A:** United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:** Pledge of Allegiance to the Flag.
- C:** Observe moment of silence.

3. SUNSHINE LAW ANNOUNCEMENT:

In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:

A: “The Cape May County Herald”

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

4. ROLL CALL OF FIRE COMMISSIONER:

PRESENT

TREASURER:	BRANNON	X
SECRETARY:	MORNICK	X
CHAIRMAN:	HOWARD	X
VICE CHAIRMAN:	WAREHAM	X
COMMISSIONER:	GENTEK	X

Attendance at the Meeting: FIREFIGHTERS: 6 PUBLIC: 0

5. READING OF THE LAST MONTHLY MEETING MINUTES:

A. Approval of the meeting minutes/make available.

Motion to accept made by: Commissioner Mornick

Seconded by: Commissioner Wareham

6. TREASURER REPORT

- Report follows minutes.

TOTAL BILLS: \$19,459.04

Transferred: \$ 19,458.88 and \$832.48 for P-Card account

A. Approval of Treasurer's Report:

Motion to accept made by: Commissioner Mornick

Seconded by: Commissioner Wareham

Motion to transfer funds and pay the bills made by:

Commissioner Mornick

Seconded motion made by: Commissioner Wareham

7. COMMUNICATIONS

INCOMING MAIL/EMAIL: Insurance for renewal of package policy. Correspondence from Ford-Scott and Associates concerning LOSAP audit for 2021. Lincoln Financial correspondence relative to passing of firefighter. Correspondence from Attorney Braslow concerning Resolution for authorizing Award of Contract for Insurance and Resolution Establishing the compensation for members of the Board of Fire Commissioners. Lincoln Financial Summary Report for the period 6/1/22 to 8/31/22.

OUTGOING MAIL/EMAIL: E-mail to Lincoln concerning death of firefighter Frank Porter.

8. REPORTS OF EXECUTIVE BOARD

Chairman Reports- Great job for convention and care of trucks. Discussion of bills coming in late to treasurer

Committee Reports

Fire Bureau- No more meetings until September 28.

Fire Apparatus- Quint is out of service.

ISO- Going Good

HYDRANTS- Progress

LOSAP- Frank Porter paperwork.

Insurance- Package policy renewed. Slight accident claim to be reopened.

9. FIRE CHIEFS REPORT

- Report follows minutes.

10. OLD BUSINESS- Guidelines for fire vehicles usage tabled to next month.

11. NEW BUSINESS - Budget meeting upcoming on October 11 at 7:00. Asset tags going well. Discussion on possibly having maintenance crew to assist.

12. RESOLUTIONS-2022-13 Establishing the Compensation for Members of the Board of Fire Commissioners. Motion by:Gentek, 2nd by:Wareham, 2022-14 Authorizing Award of Contract for Insurance. Motion by Gentek, 2nd by Wareham.

13. OPEN COMMENTS FROM THE PUBLIC- Discussion of 1-3-5 plan. One thing to be addressed is staffing of fire house.

14. ANNOUNCEMENT OF NEXT MEETING

DATE: October 27, 2022

TIME: 8 PM

15. ADJOURNMENT:

Motion made by: Commissioner Gentek

Seconded by: Commissioner Wareham

NOTE: This meeting will be run under Roberts Rules of Order and a copy is available if needed.