

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
P.O. BOX 1  
VILLAS, New Jersey 08251**

**FIRE DISTRICT #1 MEETING: DATE: December 17, 2020**  
**Meetings are the 4<sup>th</sup> Thursday of the Month. Public Time: @ 8:00 pm**

**AGENDA**

**1. CALL TO ORDER:**      **FIRE DISTRICT 1 of Lower Township**

**2. FLAG SALUTE:**

- A:**      United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:**      Pledge of Allegiance to the Flag.
- C:**      Observe moment of silence.

**3. SUNSHINE LAW ANNOUNCEMENT:**

**In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:**

**A:** “The Cape May County Herald”

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

**4. ROLL CALL OF FIRE COMMISSIONER:**

**PRESENT**

<b>TREASURER:</b>	<b>BRANNON</b>	<b>X</b>
<b>SECRETARY:</b>	<b>MORNICK</b>	<b>X</b>
<b>CHAIRMAN:</b>	<b>HOWARD</b>	<b>X</b>
<b>VICE CHAIRMAN:</b>	<b>WAREHAM</b>	<b>A</b>
<b>COMMISSIONER:</b>	<b>GENTEK</b>	<b>X</b>

**Attendance at the Meeting: FIREFIGHTERS: 7    PUBLIC: 0**

## **5. READING OF THE LAST MONTHLY MEETING MINUTES:**

A. Approval of the meeting minutes/make available.

**Motion to accept made by:** Commissioner Brannon

**Seconded by:** Commissioner Gentek

## **6. TREASURER REPORT**

- Report follows minutes.
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**TOTAL BILLS:** \$ 6,438.40

**Transferred:** \$6,437.93 and \$3,930.88 for P-Card account

### **A. Approval of Treasurer's Report:**

**Motion to accept made by:** Commissioner Mornick

**Seconded by:** Commissioner Gentek

**Motion to transfer funds and pay the bills made by:**  
Commissioner Mornick

**Seconded motion made by:** Commissioner Gentek

## **7. COMMUNICATIONS**

**INCOMING MAIL/EMAIL:** EZ- Pass statement. Correspondence from US Bank about truck on order. From Attorney Braslow Notice of Mail in ballot for election and applications. Also, petitions for 2021. Notification to newspapers about upcoming election for 2/20/21. Notice from attorney concerning change in date of election and forwarding such to all commissioners. Email from Comm. Gentek about change in date. Email from Board of Elections concerning change in date. Received audit for 2019 from accountant. New Jersey State Association quarterly meeting report which was held on 9/19/2020.

**OUTGOING MAIL/EMAIL:** Secretary forwarded emails to commissioners concerning change in voting date. Forwarded audit synopsis to attorney for publication.

## **8. REPORTS OF EXECUTIVE BOARD**

**Chairman Reports-** 2022 Budget discussion for new vehicle to replace Chiefs Durango.

## **Committee Reports**

**Fire Bureau-** Met using Covid-19 standards. Fire Bureau is up and running after being shut down for 2-1/2 weeks due to Covid-19 issues. They have over 5200 inspections completed this year even being down an employee and COVID-19 issues.

## **Fire Apparatus**

**ISO-**Rating being lowered from 3.8 to another figure. Great job.

**HYDRANTS-** Hydrants not being maintained. If we pay water bill and taxes and still pay hydrant. Still needs to be questioned.

**LOSAP-** received correspondence to be given to fire company about LOSAP sign-up.

**INSURANCE-** progress

## **9. FIRE CHIEFS REPORT**

- Report follows minutes.

**10. OLD BUSINESS-** Status of generator issue? Status is looking into possible grants to replace generator for gas. Status of call to attorney about water and hydrant numbers?

**11. NEW BUSINESS** – February Election for commissioners and budget is moved to April 20, 2021. Further details to come.

**12. RESOLUTIONS-** 2020-17 Authorizing Budget Transfer and/or Encumbrances Relative to 2020 Budget. Motion by Howard 2<sup>nd</sup> by Gentek, 4 ayes .1 absent  
2020-18 Adoption of Temporary Budget for 2021. Motion by Howard 2<sup>nd</sup> by Gentek, 4 ayes. 1 absent. 2020-19 Introducing the 2021 Budget. Motion by Howard, 2<sup>nd</sup> by Gentek, 4 ayes. 1 absent.

## **13. OPEN COMMENTS FROM THE PUBLIC-**

## **14. ANNOUNCEMENT OF NEXT MEETING**

**DATE: January 28, 2021**

**TIME: 8 PM**

## **15. ADJOURNMENT:**

**Motion made by:** Commissioner Mornick

**Seconded by:** Commissioner Gentek

**NOTE:** This meeting will be run under Roberts Rules of Order and a copy is available if needed.