

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
P.O. BOX 1  
VILLAS, New Jersey 08251**

**FIRE DISTRICT #1 MEETING: DATE: September 23, 2021**  
**Meetings are the 4<sup>th</sup> Thursday of the Month. Public Time: @ 8:00 pm**

**AGENDA**

**1. CALL TO ORDER: FIRE DISTRICT 1 of Lower Township**

**2. FLAG SALUTE:**

- A:** United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:** Pledge of Allegiance to the Flag.
- C:** Observe moment of silence.

**3. SUNSHINE LAW ANNOUNCEMENT:**

**In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:**

**A: “The Cape May County Herald”**

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

**4. ROLL CALL OF FIRE COMMISSIONER:**

**PRESENT**

<b>TREASURER:</b>	<b>BRANNON</b>	<b>X</b>
<b>SECRETARY:</b>	<b>MORNICK</b>	<b>X</b>
<b>CHAIRMAN:</b>	<b>HOWARD</b>	<b>X</b>
<b>VICE CHAIRMAN:</b>	<b>WAREHAM</b>	<b>X</b>
<b>COMMISSIONER:</b>	<b>GENTEK</b>	<b>X</b>

**Attendance at the Meeting: FIREFIGHTERS: 5 PUBLIC: 0**

## **5. READING OF THE LAST MONTHLY MEETING MINUTES:**

A. Approval of the meeting minutes/make available.

**Motion to accept made by:** Commissioner Mornick

**Seconded by:** Commissioner Wareham

## **6. TREASURER REPORT**

- Report follows minutes.

**TOTAL BILLS: \$ 15,920.24**

**Transferred: \$ 15,648.09 and \$ 1,182.55 for P-Card account**

### **A. Approval of Treasurer's Report:**

**Motion to accept made by:** Commissioner Mornick

**Seconded by:** Commissioner Wareham

**Motion to transfer funds and pay the bills made by:**

Commissioner Mornick

**Seconded motion made by:** Commissioner Wareham

## **7. COMMUNICATIONS**

**INCOMING MAIL/EMAIL:** Received information from Brown and Brown for upcoming renewal. Information on Squad. State Assoc Quarterly meeting minutes. Proposed budget from fire house for next year.

**OUTGOING MAIL/EMAIL:** Correspondence on Squad

## **8. REPORTS OF EXECUTIVE BOARD**

**Chairman Reports-**Cleaning of new Squad for convention. Budget being worked on. Finance package still being worked on.

### **Committee Reports**

**Fire Bureau-** Meeting at town hall as commissioners were all invited. Questions on budget proposed by District 3. Budget is incomplete.

**Fire Apparatus-** New Squad went to convention.

**ISO-** Progress

**HYDRANTS-** Progress

**LOSAP**-Summary report came in

**Insurance**-Policy issued and endorsement done for vehicles.

**9. FIRE CHIEFS REPORT**

- Report follows minutes.

**10. OLD BUSINESS**-Assets tags being worked on. Maintenance crew resumed.

**11. NEW BUSINESS** – None

**12. RESOLUTIONS**-None

**13. OPEN COMMENTS FROM THE PUBLIC**- Discussion on Commissioner Gentek and duty crew issues

**14. ANNOUNCEMENT OF NEXT MEETING**

**DATE: October 28, 2021**

**TIME: 8 PM**

**15. ADJOURNMENT:**

**Motion made by:** Commissioner Mornick

**Seconded by:** Commissioner Wareham

**NOTE:** This meeting will be run under Roberts Rules of Order and a copy is available if needed.