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**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
P.O. BOX 1  
VILLAS, New Jersey 08251**

**FIRE DISTRICT #1 MEETING: DATE: February 24, 2022  
Meetings are the 4<sup>th</sup> Thursday of the Month. Public Time: @ 8:00 pm**

**AGENDA**

**1. CALL TO ORDER: FIRE DISTRICT 1 of Lower Township**

**2. FLAG SALUTE:**

- A:** United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:** Pledge of Allegiance to the Flag.
- C:** Observe moment of silence.

**3. SUNSHINE LAW ANNOUNCEMENT:**

**In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:**

**A: "The Cape May County Herald"**

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

**4. ROLL CALL OF FIRE COMMISSIONER:**

**PRESENT**

<b>TREASURER:</b>	<b>BRANNON</b>	<b>X</b>
<b>SECRETARY:</b>	<b>MORNICK</b>	<b>X</b>
<b>CHAIRMAN:</b>	<b>HOWARD</b>	<b>X</b>
<b>VICE CHAIRMAN:</b>	<b>WAREHAM</b>	<b>X</b>
<b>COMMISSIONER:</b>	<b>GENTEK</b>	<b>X</b>

**Attendance at the Meeting: FIREFIGHTERS: 7 PUBLIC: 0**

## **5. READING OF THE LAST MONTHLY MEETING MINUTES:**

A. Approval of the meeting minutes/make available.

**Motion to accept made by:** Commissioner Mornick

**Seconded by:** Commissioner Gentek

## **6. TREASURER REPORT**

- Report follows minutes.

**TOTAL BILLS:** \$ 58,379.65

**Transferred:** 58,379.55 and \$868.70 for P-Card account

### **A. Approval of Treasurer's Report:**

**Motion to accept made by:** Commissioner Mornick

**Seconded by:** Commissioner Gentek

**Motion to transfer funds and pay the bills made by:**

Commissioner Wareham

**Seconded motion made by:** Commissioner Gentek

## **7. COMMUNICATIONS**

**INCOMING MAIL/EMAIL:** Budget was approved and the DCA has notified us. N J State Association of Fire Districts. Safety recall on 2019 Ram 5500. Follow-up from Modern concerning Generator PM agreement. Letters to Lincoln Financial for LOSAP contributions. Invitation from Fire Company that there is a banquet coming up on March 19, 2022 at Lobster House. Fire Election was done on February 19 and Carrise Mornick won and Budget was passed.

**OUTGOING MAIL/EMAIL:** Lincoln Financial sent back on.

## **8. REPORTS OF EXECUTIVE BOARD**

**Chairman Reports-**Discussion on posting chief command car on ballot and why not done.

### **Committee Reports**

**Fire Bureau-** Meeting cancelled due to absence of (2) commissioners

**Fire Apparatus-**All good

**ISO-**Progress

**HYDRANTS**-Bill paid

**LOSAP**-Sending paperwork once received to pay for 2021 contribution.

**Insurance-**

**9. FIRE CHIEFS REPORT**

- Report follows minutes. Also, discussion of drivers training and attendance

**10. OLD BUSINESS-** Communication with security company advising them that Fire Company is handling it themselves. Mailboxes finally coming in.

**11. NEW BUSINESS –** Getting pricing on shirts for commissioners from 609 (United Uniforms). Also getting security cameras to replace existing terrible ones.

**12. RESOLUTIONS-**None

**13. OPEN COMMENTS FROM THE PUBLIC-**

**14. ANNOUNCEMENT OF NEXT MEETING**

**DATE: March 24, 2022**

**TIME: 8 PM**

**15. ADJOURNMENT:**

**Motion made by:** Commissioner Mornick

**Seconded by:** Commissioner Wareham

**NOTE:** This meeting will be run under Roberts Rules of Order and a copy is available if needed.



# Villas Volunteer Fire Company

P.O. Box 99  
Villas, New Jersey 08251

## CHIEF'S REPORT Commission 2/24/22

NUMBER	TYPE OF FIRES
	AUTO FIRES
1	BRUSH FIRES
	GRILL FIRES
	GRASS FIRE
	CHIMNEY FIRES
	COVER ASSIGNMENT
2	CO ALARM
	ELECTRICAL FIRES
2	FIRE ALARMS
	GRILL FIRES
	MULCH FIRE
	HAZ-MAT SPILLS
	NATURAL GAS LEAK / FIRES
2	ORDER OF GAS

NUMBER	TYPE OF FIRES
	ORDER OF SMOKE
	PROANE GAS LEAK / FIRES
	POLICE ASSIST / MEDICAL
	RESCUE ASSIGNMENT
	OPEN BURN
	WATER RESCUE
3	APPLIANCE FIRE
	STOVE/KITCHEN FIRES
4	DWELLING FIRES
	STANDBY
	TRASH / DEBRIS FIRES
	UTILITY EMERGENCY - WIRES DOWN / ARCHING
	UTILITY EMERGENCY - MAIN BREAK / FLOODING
1	VEHICLE ACCIDENTS
	VEHICLE W/EXTRACATION

TOTAL # of CALLS:

15

### IN-SERVICE:

		1-3/4 HOSE	2-1/2 HOSE	5" HOSE
U-60				
B-60	1			
T-60	4			
Q-60	12	400'	200'	100'
SQ-60	2			
Marine-60				

Damaged:

### FIRE PREVENTION ACTIVITIES:

	FIRE PREV. AT SCHOOLS
	SCHOOL VISITATIONS

	BOY SCOUT VISITATIONS
	FIRE PREV. AT BSA TROOPS

### FIRE TRAINING ACTIVITIES:

	DRIVER TRAINING
	ENGINE COMPANY TRAINING
	EXTRICATION TRAINING
1	FF. ORIENTATION
2	FIRE SCHOOL

4 hours	MONTHLY DRILL NIGHT
	PUMP TRAINING
	RESCUE TRAINING
	LIVE BURN
	TRUCK CO. TRAINING

7 TOTAL HOURS FOR THE MONTH

Submitted By:

Fire Chief:

Vincent Stone

we have two members attending fire school.

Our department will be attending a fire dynamics lecture in Avalon this coming Monday

dive class that we are gonna try to send guys to-read out

our firehouse dinner is March 19th, invite was put in your box for all commissioners

looking into new uniforms through first tactics still through united



**B.O.F.C. Fire District #1 Lower Township**  
**Checks, Electronic Payments, and Bank Balances**  
**January 28, 2021 through February 24, 2022**

**Sturdy - Checking**

Beg Checking Bank Balance	\$ 10,000.00
Transfers In:	
	\$ -
Other Adjustments:	
	\$ -
Interest Income	\$ 0.10
Balance before the following list of vendor payments	\$ 10,000.10

**Vendor Payments**

**Amount**

5843	Jamie Holt	-150.00
5844	Linda Brannon	-150.00
5845	William Howard	-500.00
5846	William Howard	-145.00
5847	William A. Belles	-315.00
5848	Villas Fire Company	-676.39
5849	Staples	-513.45
5850	Richard M. Braslow	-405.00
5851	Ralph Almonte	-95.00
5852	Lower Township MUA	-272.69
5853	Linda Brannon	-800.00
5854	Lincoln Financial	-18,182.36
5855	Justin Jordan	-937.50
5856	Enrico Mascio	-555.00
5857	Chuck Jordan	-960.00
5858	Cape May County Fleet Maintenance	-154.34
5859	Campbell Supply Company	-790.18
5860	Brown & Brown of NJ LLC	-8,752.00
5861	Brittney M. DeLano	-1,080.00
5862	Atlantic City Electric	-134.74
5863	Andrew R. Hilvert Jr	-360.00
5864	Allen Ashbridge	-1,800.00
5865	Airpower International, Inc.	-4,030.00
5866	Modern Group Power Systems	-1,100.00
5867	Lower Township MUA	-15,521.00

Total Check Payments	\$ (58,379.65)
Adjustments:	\$ -
Sturdy Bank- Checking Bank Balance (after checks are cut)	\$ (48,379.55)
Transfer from Savings to Checking	\$ 58,379.55

<b>Sturdy Bank - Checking Bank Balance after requested transfer</b>	<b>\$ 10,000.00</b>
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## Bank of America - Purchasing Card

Beg Balance - P-Card Balance Due - Prior Month	\$	971.25
Payments	\$	971.25
Bills paid with P-Card	\$	864.58
Subtotal	\$	864.58
Adjustments - Returns and Credits		
P-Card a/c Balance due as of 2/15/22	\$	864.58

## Sturdy - Reserve Account for P-Card Payments

Beginning Balance	\$	4,995.83
Interest Income	\$	0.05
Additions(Deductions):		
Other:		
Other:	\$	-
Funds Allocated for P-Card balance due	\$	(864.58)
Request to transfer from Savings to P-Card Reserve	\$	868.70
Balance after Transfer	\$	5,000.00

## Sturdy - Savings Account

Beginning Balance	\$	652,407.60
Additions(Deductions):	\$	-
Township of Lower	\$	-
Township of Lower	\$	-
Insurance Claim Refunds	\$	-
Witmer OP refund	\$	-
P-Card rebate income	\$	119.42
Wire Fees	\$	-
Interest Income	\$	4.33
Transfers Out: Reverse prior month transfer	\$	-
Transfer from Savings to Checking	\$	(58,379.55)
Request to transfer from Savings to Reserve - for P-card payment	\$	(868.70)
Balance after Transfers	\$	593,283.10

## Summary of Bank Account Totals after Requested Transfers

Sturdy - Checking	\$	10,000.00
Sturdy - Reserve Account (For P-Card Payments)	\$	5,000.00
Sturdy - Savings	\$	593,283.10
Total Bank Accounts Balance	\$	608,283.10