

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
P.O. BOX 1  
VILLAS, New Jersey 08251**

**FIRE DISTRICT #1 MEETING: DATE: July 23, 2020**  
**Meetings are the 4<sup>th</sup> Thursday of the Month. Public Time: @ 8:00 pm**

**AGENDA**

**1. CALL TO ORDER: FIRE DISTRICT 1 of Lower Township**

**2. FLAG SALUTE:**

- A:** United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:** Pledge of Allegiance to the Flag.
- C:** Observe moment of silence.

**3. SUNSHINE LAW ANNOUNCEMENT:**

**In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:**

**A:** "The Cape May County Herald"

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

**4. ROLL CALL OF FIRE COMMISSIONER:**

**PRESENT**

<b>TREASURER:</b>	<b>BRANNON</b>	<b>X</b>
<b>SECRETARY:</b>	<b>MORNICK</b>	<b>X</b>
<b>CHAIRMAN:</b>	<b>HOWARD</b>	<b>X</b>
<b>VICE CHAIRMAN:</b>	<b>WAREHAM</b>	<b>X</b>
<b>COMMISSIONER:</b>	<b>GENTEK</b>	<b>A</b>

**Attendance at the Meeting: FIREFIGHTERS: 4 PUBLIC: 0**

## **5. READING OF THE LAST MONTHLY MEETING MINUTES:**

A. Approval of the meeting minutes/make available.

**Motion to accept made by:** Commissioner Mornick

**Seconded by:** Commissioner Wareham

## **6. TREASURER REPORT**

- Report follows minutes.
- 

**TOTAL BILLS:** \$24,891.07

**Transferred:** \$10,458.03 and \$1,229.23 for P-Card account

### **A. Approval of Treasurer's Report:**

**Motion to accept made by:** Commissioner Wareham

**Seconded by:** Commissioner Mornick

**Motion to transfer funds and pay the bills made by:**  
Commissioner Wareham

**Seconded motion made by:** Commissioner Mornick

## **7. COMMUNICATIONS**

**INCOMING MAIL/EMAIL:** EZ- Pass statement. Correspondence from Lincoln of members. Non-Renewal of insurance for September. Received correspondence from Fire Company of 12-1-19 to 7-5-20. Correspondence from Bureau of Fire Safety on site location. Letter from Attorney Braslow concerning Website Terms and Privacy Policy. Radio wish list file given to grant man. Correspondence concerning new truck and indicating on build line. Letter from Braslow concerning work crew.

**OUTGOING MAIL/EMAIL:**

## **8. REPORTS OF EXECUTIVE BOARD**

**Chairman Reports-**Duty crew discussion with 2 people and in agreement to use one person. Jobs concerning when only one person is on. Talked to Vince and Chief of this. Duty crew cannot work more than 4 days as it is a part time position.

### **Committee Reports**

**Fire Bureau-** Meetings on hold for summer. Issue being worked on concerning a personnel issue in house.

**Fire Apparatus-** Truck up the road and its done. Additional work is being discussed.

**ISO-** ISO went great. Recent improvement could get the rating to drop to 2. Rating is 3.7.

**HYDRANTS-** District 1 is all done.

**LOSAP-** Progress

**Insurance-** Policy being non-renewed but being replaced by another company. Also, renewal policy has been sent to office for renewal and needs to be submitted to insurance company.

**9. FIRE CHIEFS REPORT**

- Report follows minutes. Should be 21 calls.

**10. OLD BUSINESS-**

**11. NEW BUSINESS** –Looking for bids for concrete so trailer can be put on it and not asphalt. Pending. Budget for next year to schedule preliminary meeting with fire company to discuss. Auditor to come 7/30 for Losap audit. Was delayed due to Covid-19. Going to work on an abbreviated schedule for duty crew when only one person available.

**12. RESOLUTIONS-**None

**13. OPEN COMMENTS FROM THE PUBLIC-** None

**14. ANNOUNCEMENT OF NEXT MEETING**

**DATE: August 27, 2020**  
**TIME: 8 PM**

**15. ADJOURNMENT:**

**Motion made by:** Commissioner Wareham  
**Seconded by:** Commissioner Mornick

**NOTE:** This meeting will be run under Roberts Rules of Order and a copy is available if needed.