

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
P.O. BOX 1  
VILLAS, New Jersey 08251**

**FIRE DISTRICT #1 MEETING: DATE: May 27, 2021**  
**Meetings are the 4<sup>th</sup> Thursday of the Month. Public Time: @ 8:00 pm**

**AGENDA**

**1. CALL TO ORDER: FIRE DISTRICT 1 of Lower Township**

**2. FLAG SALUTE:**

- A:** United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:** Pledge of Allegiance to the Flag.
- C:** Observe moment of silence.

**3. SUNSHINE LAW ANNOUNCEMENT:**

**In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:**

**A: "The Cape May County Herald"**

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

**4. ROLL CALL OF FIRE COMMISSIONER:**

**PRESENT**

<b>TREASURER:</b>	<b>BRANNON</b>	<b>X</b>
<b>SECRETARY:</b>	<b>MORNICK</b>	<b>X</b>
<b>CHAIRMAN:</b>	<b>HOWARD</b>	<b>X</b>
<b>VICE CHAIRMAN:</b>	<b>WAREHAM</b>	<b>X</b>
<b>COMMISSIONER:</b>	<b>GENTEK</b>	<b>X</b>

**Attendance at the Meeting: FIREFIGHTERS: 5 PUBLIC: 0**

## **5. READING OF THE LAST MONTHLY MEETING MINUTES:**

A. Approval of the meeting minutes/make available.

**Motion to accept made by:** Commissioner Gentek

**Seconded by:** Commissioner Wareham

## **6. TREASURER REPORT**

- Report follows minutes.

**TOTAL BILLS: \$68,230.17**

**Transferred: \$68,229.90 and \$1,944.74 for P-Card account**

### **A. Approval of Treasurer's Report:**

**Motion to accept made by:** Commissioner Wareham

**Seconded by:** Commissioner Mornick

**Motion to transfer funds and pay the bills made by:**

Commissioner Wareham

**Seconded motion made by:** Commissioner Mornick

## **7. COMMUNICATIONS**

**INCOMING MAIL/EMAIL:** 1 months of Ez-pass statement. Vehicle registrations for 1 vehicle with fire company that expires June 30. Follow-up from Modern concerning Generator PM agreement and repair of generator. N.J. State Assoc. of fire districts quarterly meeting.

**OUTGOING MAIL/EMAIL:**

## **8. REPORTS OF EXECUTIVE BOARD**

**Chairman Reports-**Truck looks good. Better communication from commission and Fire company.

### **Committee Reports**

**Fire Bureau-** Meeting was last meeting till September. All going well.

**Fire Apparatus-**Several change orders that had to be dealt with.

**ISO-**None

**HYDRANTS**-progress. 2 hydrants out of service

**LOSAP**- progress. Beneficiary sheets need to be updated.

**Insurance**-Boat Policy and Package policy due.

**9. FIRE CHIEFS REPORT**

- Report follows minutes. To be updated next month, computer not working.

**10. OLD BUSINESS**- Cameras status. Assets has to be updated.

**11. NEW BUSINESS** - Nothing

**12. RESOLUTIONS**-2021-04 Authorizing Appointment of Accountant. Motion by Wareham, 2<sup>nd</sup> by Gentek. 2021-05 Authorizing award of Non-Fair and Open contract for accounting. Motion by Wareham, 2<sup>nd</sup> by Gentek. 2021-06 Authorizing appointment of Attorney. Motion by Wareham, 2<sup>nd</sup> by Gentek. 2021-07 Authorizing the award of a non fair and open contract for legal services. Motion by Wareham, 2<sup>nd</sup> by Gentek. 2021-08 Authorizing appointment of Auditor. Motion by Wareham, 2<sup>nd</sup> by Gentek. 2021-09 Authorizing the award of a Non-Fair and Open Contract for Auditing Services. Motion by Wareham, 2<sup>nd</sup> by Gentek. 2021-10 Adoption of Cash Management Motion by Wareham, 2<sup>nd</sup> by Gentek. 2021-11 Authorizing Regular Meeting Schedule Motion by Wareham, 2<sup>nd</sup> by Gentek. 2021-12 Designation of official newspapers for publications. Motion by Wareham, 2<sup>nd</sup> by Gentek. 2021-13 Authorizing approval and payment of claims. Motion by Wareham, 2<sup>nd</sup> by Gentek. 2021-14 Designating Surety bonding for commissioners. Motion by Wareham, 2<sup>nd</sup> by Gentek.

**13. OPEN COMMENTS FROM THE PUBLIC**-

**14. ANNOUNCEMENT OF NEXT MEETING**

**DATE: June 24, 2021**

**TIME: 8 PM**

**15. ADJOURNMENT:**

**Motion made by:** Commissioner Mornick

**Seconded by:** Commissioner Brannon

**NOTE:** This meeting will be run under Roberts Rules of Order and a copy is available if needed.