

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
P.O. BOX 1  
VILLAS, New Jersey 08251**

**FIRE DISTRICT #1 MEETING: DATE: August 27, 2020**  
**Meetings are the 4<sup>th</sup> Thursday of the Month. Public Time: @ 8:00 pm**

**AGENDA**

**1. CALL TO ORDER:**      **FIRE DISTRICT 1 of Lower Township**

**2. FLAG SALUTE:**

- A:**      United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:**      Pledge of Allegiance to the Flag.
- C:**      Observe moment of silence.

**3. SUNSHINE LAW ANNOUNCEMENT:**

**In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:**

**A:** “The Cape May County Herald”

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

**4. ROLL CALL OF FIRE COMMISSIONER:**

**PRESENT**

<b>TREASURER:</b>	<b>BRANNON</b>	<b>X</b>
<b>SECRETARY:</b>	<b>MORNICK</b>	<b>X</b>
<b>CHAIRMAN:</b>	<b>HOWARD</b>	<b>X</b>
<b>VICE CHAIRMAN:</b>	<b>WAREHAM</b>	<b>A</b>
<b>COMMISSIONER:</b>	<b>GENTEK</b>	<b>X</b>

**Attendance at the Meeting: FIREFIGHTERS: 5    PUBLIC: 0**

## **5. READING OF THE LAST MONTHLY MEETING MINUTES:**

A. Approval of the meeting minutes/make available.

**Motion to accept made by:** Commissioner Brannon

**Seconded by:** Commissioner Gentek

## **6. TREASURER REPORT**

- Report follows minutes.
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**TOTAL BILLS:** \$20,174.00

**Transferred:** \$20,173.32 and \$ 3,284.90 for P-Card account

### **A. Approval of Treasurer's Report:**

**Motion to accept made by:** Commissioner Mornick

**Seconded by:** Commissioner Gentek

**Motion to transfer funds and pay the bills made by:**  
Commissioner Mornick

**Seconded motion made by:** Commissioner Gentek

## **7. COMMUNICATIONS**

**INCOMING MAIL/EMAIL:** EZ- Pass statement. Correspondence from Brown and Brown for Renewal of Property and Casualty Insurance for year. Modern Generator information and agreement. Letter from Fire Bureau of new property request. Letter from US Bank concerning the title for vehicle. E-MAIL TO Chairman concerning 2021 Fire District Budget and FAST System Update from DCA. Calls made about truck to Defender.

**OUTGOING MAIL/EMAIL:**

## **8. REPORTS OF EXECUTIVE BOARD**

**Chairman Reports-**Chairman requests from Fire Co a starter list for the budget

### **Committee Reports**

**Fire Bureau-** Meetings on hold for summer. Issue being worked on concerning a personnel issue in house. Next meeting is September 23 at 7 pm. All commissioners that would like to attend are invited.

**Fire Apparatus-** Progress on utility truck.

**ISO**-5 hour inspection. All looked good

**HYDRANTS**-. Flow testing report being requested to finalize ISO

**LOSAP**- Going thru list and removing non-active members.

**INSURANCE**- Questionnaire and renewal have been reviewed by Chairman Howard and will be returned to Brown and Brown so no lapse in coverage.

**9. FIRE CHIEFS REPORT**

- Report follows minutes.

**10. OLD BUSINESS**- Looking for bids for concrete so trailer can be put on it and not asphalt. Pending.

**11. NEW BUSINESS** – Send letter to MUA about flow testing of hydrants. Cc: Fire Bureau.

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**12. RESOLUTIONS**- None

**13. OPEN COMMENTS FROM THE PUBLIC**- Tentative budget meeting 9/23 at 7:00pm.

**14. ANNOUNCEMENT OF NEXT MEETING**

**DATE: September 24, 2020**  
**TIME: 8 PM**

**15. ADJOURNMENT:**

**Motion made by:** Commissioner Mornick  
**Seconded by:** Commissioner Gentek

**NOTE:** This meeting will be run under Roberts Rules of Order and a copy is available if needed.