

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
P.O. BOX 1
VILLAS, New Jersey 08251**

FIRE DISTRICT #1 MEETING: DATE: November 21, 2019
Meetings are the 4th Thursday of the Month. Public Time: @ 8:00 pm

AGENDA

1. CALL TO ORDER: **FIRE DISTRICT 1 of Lower Township**

2. FLAG SALUTE:

- A:** United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:** Pledge of Allegiance to the Flag.
- C:** Observe moment of silence.

3. SUNSHINE LAW ANNOUNCEMENT:

In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:

A: “The Cape May County Herald”

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

4. ROLL CALL OF FIRE COMMISSIONER:

PRESENT

TREASURER:	BRANNON	X
SECRETARY:	MORNICK	A
COMMISSIONER:	HOWARD	X
VICE CHAIRMAN:	WAREHAM	X
CHAIRMAN:	GENTEK	A

Attendance at the Meeting: FIREFIGHTERS: 6 PUBLIC: 0

LOSAP MEMBERS IN ATTENDANCE:

5. READING OF THE LAST MONTHLY MEETING MINUTES:

A. Approval of the meeting minutes/make available.

Motion to accept made by: Commissioner Howard

Seconded by: Commissioner Brannon

6. TREASURER REPORT

- Report follows minutes.

TOTAL BILLS: \$ 228,671.27

Transferred: 228,789.73 and \$ 1,735.01 for P-Card account

A. Approval of Treasurer's Report:

Motion to accept made by: Commissioner Howard

Seconded by: Commissioner Wareham

Motion to transfer funds and pay the bills made by:

Commissioner Howard

Seconded motion made by: Commissioner Wareham

7. COMMUNICATIONS

INCOMING MAIL/EMAIL: E-Z Pass Statement. Braslow regarding radio purchase. 3 quotes concerning HVAC system in commissioner's office. 3 quotes for new truck. Losap monthly reports.

OUTGOING MAIL/EMAIL None

8. REPORTS OF EXECUTIVE BOARD

Chairman Reports- None

Committee Reports

Fire Bureau- None

Fire Apparatus. Utility truck is expected to be delivered this weekend. 3 quotes for new truck received.

ISO-None

Hydrants-increase line item \$5,000.

LOSAP-None

Insurance- Quote on damage equipment from fire. Attached copy.

9. FIRE CHIEFS REPORT

- Report follows minutes.

10. OLD BUSINESS- Radios-surplus to buy radios at minimum use surplus to state for replacing old and 1st payment to begin in 2021.

11. NEW BUSINESS –3 quotes for HVAC system. Motion for HVAC (ductless cooling and heating system) to be awarded to Aces Cooling and Heating. Motion by Howard, 2nd by Wareham. 3 ayes, 2 absent. 3 quotes for new truck (E-One, Pierce, Campbell). Motion by Howard, 2nd by Wareham to award contract to Campbell. 3 ayes 2 absent.

12. RESOLUTIONS- 2019-19 Adoption of Temporary Budget for 2020. Motion by Howard, 2nd by Brannon. 3 yes and 2 absent. 2019-20 Authorizing Budget Transfers and/or Encumbrances Relative to 2019 Budget. Motion by Howard, 2nd by Brannon 3 yes, 2 absent.

13. OPEN COMMENTS FROM THE PUBLIC- None

14. ANNOUNCEMENT OF NEXT MEETING

DATE: December 26, 2019

TIME: 8 PM

15. ADJOURNMENT:

Motion made by: Commissioner Howard

Seconded by: Commissioner Brannon

NOTE: This meeting will be run under Roberts Rules of Order and a copy is available if needed.