

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
P.O. BOX 1
VILLAS, New Jersey 08251**

**FIRE DISTRICT #1 MEETING: DATE: November 21, 2019
Meetings are the 4th Thursday of the Month. Public Time: @ 8:00 pm**

AGENDA

1. CALL TO ORDER: **FIRE DISTRICT 1 of Lower Township**

2. FLAG SALUTE:

- A:** United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:** Pledge of Allegiance to the Flag.
- C:** Observe moment of silence.

3. SUNSHINE LAW ANNOUNCEMENT:

In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:

A: "The Cape May County Herald"

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

4. ROLL CALL OF FIRE COMMISSIONER:

PRESENT

TREASURER:	BRANNON	X
SECRETARY:	MORNICK	A
COMMISSIONER:	HOWARD	X
VICE CHAIRMAN:	WAREHAM	X
CHAIRMAN:	GENTEK	A

Attendance at the Meeting: FIREFIGHTERS: 6 PUBLIC: 0

LOSAP MEMBERS IN ATTENDANCE:

5. READING OF THE LAST MONTHLY MEETING MINUTES:

A. Approval of the meeting minutes/make available.

Motion to accept made by: Commissioner Howard
Seconded by: Commissioner Brannon

6. TREASURER REPORT

- Report follows minutes.

TOTAL BILLS: \$ 228,671.27

Transferred: 228,789.73 and \$ 1,735.01 for P-Card account

A. Approval of Treasurer's Report:

Motion to accept made by: Commissioner Howard

Seconded by: Commissioner Wareham

Motion to transfer funds and pay the bills made by:
Commissioner Howard

Seconded motion made by: Commissioner Wareham

7. COMMUNICATIONS

INCOMING MAIL/EMAIL: E-Z Pass Statement. Braslow regarding radio purchase. 3 quotes concerning HVAC system in commissioner's office. 3 quotes for new truck. Losap monthly reports.

OUTGOING MAIL/EMAIL None

8. REPORTS OF EXECUTIVE BOARD

Chairman Reports- None

Committee Reports

Fire Bureau- None

Fire Apparatus. Utility truck is expected to be delivered this weekend. 3 quotes for new truck received.

ISO-None

Hydrants-increase line item \$5,000.

LOSAP-None

Insurance- Quote on damage equipment from fire. Attached copy.

9. FIRE CHIEFS REPORT

- Report follows minutes.

10. OLD BUSINESS- Radios-surplus to buy radios at minimum use surplus to state for replacing old and 1st payment to begin in 2021.

11. NEW BUSINESS-3 quotes for HVAC system. Motion for HVAC (ductless cooling and heating system) to be awarded to Aces Cooling and Heating. Motion by Howard, 2nd by Wareham. 3 ayes, 2 absent. 3 quotes for new truck (E-One, Pierce, Campbell). Motion by Howard, 2nd by Wareham to award contract to Campbell. 3 ayes 2 absent.

12. RESOLUTIONS- 2019-19 Adoption of Temporary Budget for 2020. Motion by Howard, 2nd by Brannon. 3 yes and 2 absent. 2019-20 Authorizing Budget Transfers and/or Encumbrances Relative to 2019 Budget. Motion by Howard, 2nd by Brannon 3 yes, 2 absent.

13. OPEN COMMENTS FROM THE PUBLIC- None

14. ANNOUNCEMENT OF NEXT MEETING

DATE: December 26, 2019

TIME: 8 PM

15. ADJOURNMENT:

Motion made by: Commissioner Howard

Seconded by: Commissioner Brannon

NOTE: This meeting will be run under Roberts Rules of Order and a copy is available if needed.