

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
P.O. BOX 1
VILLAS, New Jersey 08251**

FIRE DISTRICT #1 MEETING: DATE: December 15, 2022
Meetings are the 4th Thursday of the Month. Public Time: @ 8:00 pm

AGENDA

1. CALL TO ORDER: **FIRE DISTRICT 1 of Lower Township**

2. FLAG SALUTE:

- A:** United States Flag should be posted to the right of the Board of Fire Commissioners as they face the Public.
- B:** Pledge of Allegiance to the Flag.
- C:** Observe moment of silence.

3. SUNSHINE LAW ANNOUNCEMENT:

In accordance with the provision of the New Jersey Open Public Meetings law. Notice of this meeting has been mailed to the following Newspaper:

A: “The Cape May County Herald”

As well as having been posted in the Lower Township Building at least 48 hours in advance of this meeting, for Fire District #1.

4. ROLL CALL OF FIRE COMMISSIONER:

PRESENT

TREASURER:	BRANNON	A
SECRETARY:	MORNICK	X
CHAIRMAN:	HOWARD	X
VICE CHAIRMAN:	WAREHAM	X
COMMISSIONER:	GENTEK	X

Attendance at the Meeting: FIREFIGHTERS: 8 PUBLIC: 0

5. READING OF THE LAST MONTHLY MEETING MINUTES:

A. Approval of the meeting minutes/make available.

Motion to accept made by: Commissioner Mornick

Seconded by: Commissioner Gentek

6. TREASURER REPORT

- Report follows minutes.

TOTAL BILLS: \$39,520.73

Transferred: \$39,519.67 and \$850.73 for P-Card account

A. Approval of Treasurer's Report:

Motion to accept made by: Commissioner Mornick

Seconded by: Commissioner Gentek

Motion to transfer funds and pay the bills made by:

Commissioner Mornick

Seconded motion made by: Commissioner Gentek

7. COMMUNICATIONS

INCOMING MAIL/EMAIL: N J State Association of Fire Districts quarterly report dated Dec. 3, 2022. Another notice from NJ Turnpike. Information was sent to avoid administrative fee. Recall alert given to B. Belles on December 14. Certification of proof of publication on the synopsis of the audit. 3 separate site plans correspondence to Mr. Galestok, Director of Planning. Petitions for upcoming election to be given out tonight for February 18, 2023 election for 2 commissioners who terms end. Summary report for period 9/1/22 to 11/30/22 from Lincoln Financial. Open public meeting was held at 7pm concerning budget for 2023. Received letter from Chief Stone concerning Duty Crew matter. Correspondence relative to accident involving 640.

OUTGOING MAIL/EMAIL: E-Z Pass lists for vehicles and transponders given to fire company to update. E-mail sends to Leon concern forwarding audit for 2021 to Commissioner Gentek so website can be updated.

8. REPORTS OF EXECUTIVE BOARD

Chairman Reports-Discussion on several matters.

COMMITTEE REPORTS

FIRE BUREAU- Meeting not until December 28.

FIRE APPARATUS-Chiefs report

ISO- Progress

HYDRANTS- All flushed, 1 out of service awaiting parts.

LOSAP-Requested updated report.

INSURANCE-640 had accident. Awaiting information to report it.

FIXED ASSETS-Removing IT printer and all tags up to date.

9. FIRE CHIEFS REPORT

- Report follows minutes.

10. OLD BUSINESS- Office light in Commissioners office needs to be replaced. Secretary can come down at any time to open office. Vehicle usage guidelines presented. Need to be addressed and reviewed next month. Camera's status. Notifying lawyer on Tort claim.

11. NEW BUSINESS - Petitions for upcoming election being handed out. Matter concerning duty crew to be discussed. Issues concerning Duty crew being discussed with attorney to be sure handled correctly. Discussion on wages for duty crew and what they should be paid. Being out on discussion and research for 2023.

12. RESOLUTIONS-None

13. OPEN COMMENTS FROM THE PUBLIC- Merry Christmas and Happy New Year. We all need to work together. Congratulations to new and upcoming officers.

14. ANNOUNCEMENT OF NEXT MEETING

DATE: January 26, 2023
TIME: 8 PM

15. ADJOURNMENT:

Motion made by: Commissioner Mornick
Seconded by: Commissioner Gentek

NOTE: This meeting will be run under Roberts Rules of Order and a copy is available if needed.